

HEREFORD TOWNSHIP BOARD OF SUPERVISORS

June 6, 2023

The regular meeting of the Hereford Township Board of Supervisors was held in person at the Municipal Building and via Zoom. Those present were Supervisors John Membrino, Keith Masemore, Karla Dexter, Township Engineer Jennifer VanDyke of Technicon Enterprises Inc. II, Township Solicitor Eugene Orlando Jr. of Orlando Law Offices, Assistant Secretary Louisa Masemore.

Guests: Irene Donovan, Albert Ciccarone,
Zoom: Candace Owens and Tom O'Connor

Mr. Membrino called the meeting to order at 7:31 p.m.

Minutes

Mr. Membrino made a motion and Ms. Dexter seconded to accept the May 21st Minutes. All were in favor. Motion carried.

Payment of Bills and Approval of the Treasurer's Report

Mr. Membrino made a motion and Mr. Masemore seconded to pay the bills and approve the Treasurer's bill list. All members voted in favor. Motion carried.

Personal Appearances – None

WORK CREW REPORT

Mr. Masemore reported that the new zipper broke down, so the work crew changed to mowing, and the engine on the tractor went out, so they are looking to borrow until they can get the mowing done.

Mr. Membrino made a motion and Mr. Masemore seconded to approve the advertising of the old loader with no reserve, and a starting bid of \$5,000. All were in favor. Motion Passed

ENGINEER

Cloud 9 Kennel Driveway Waivers

Ms. Van Dyke reported that the driveway plans that Cloud 9 would require two waivers, the first from section 8.E.3 for the width of the lane, and section 8.I.5 for it to be paved as they wish to pave I a later date when their bridge is repaired.

Mr. Membrino made a motion and Ms. Dexter Seconded to approve the waivers for Cloud 9 Kennels. All were in favor. Motion Passed.

Savory Grille Financial Security Waiver

Ms. Van Dyke Mentioned that Mr. Sean Doyle is looking to expand the parking lot and Greenhouse connected to the Savory Grille and would like to waive the Financial Security for a future time when he is planning to expand in other ways.

Mr. Membrino made a motion and Ms. Dexter Seconded to approve the waiver for Mr. Doyle and the Savory Grille. All were in favor. Motion Passed.

Execution of 1904 Tollgate Improvements & Stormwater O&M Agreements

Mr. Membrino made a motion and Ms. Dexter Seconded to approve the execution of 1904 Tollgate Improvements & Stormwater O&M Agreements. All were in favor. Motion Passed.

Camp Mensch Mill Road

Ms. Van Dyke reported that Mr. Day has finished registering for the Dirt and gravel roads Program Class. She mentioned that the class was necessary for any grants that might be able to help us deal with fixing Camp Mensch Mill Road. She also mentioned that for those grants we

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need a more finalized plan on how we are going to fix the road. However, for that the township needs to know how deep the bedrock is, and then we will be able to decide and better judge how to fix the road. Mr. Masemore also asked Technicon for a report on how much Engineering has been done already for the project.

Mr. Membrino made a motion and Ms. Dexter Seconded to approve the \$4700 To Geotech to find the depth of the bedrock. All were in favor. Motion Passed.

Spring Hill Pipe Replacement

Ms. Van Dyke Mentioned that Mr. Day is ready to send the design to Monarch. Mr. Membrino mentioned the work being requested by the homeowner was not necessary for the successful completion of the drainage work but was mostly for the benefit of the homeowner to have pipe installed instead of an open ditch. He Asked that the Board be given a breakdown of the costs so they can determine whether to approach the homeowner for a contribution towards the project.

1194 Huffs Church Barrels

Mr. Membrino mentioned that the initial Problem was to ask the owners to move back the barrels and they agreed but haven't moved them as of yet. The board requested Technicon to send a letter to the proper section in PennDOT regarding Additional Signs and Markings for the roads, as well as to the owners of the property with the barrels and the Property that has line of sight problems due to vegetation.

BUILDING INSPECTOR and ZONING OFFICER REPORT-

The Board reviewed a copy of the Building Inspector and Zoning Officers reports for April 2023

SEWAGE ENFORCEMENT OFFICER

The Board reviewed a copy of the Sewage Enforcement Officer's report for April 2023

SOLICITER

Act 537 Plan

Mr. Orlando reported that he requested more information on the Public Sewer District and that he will be reviewing it with Mr. Ebert at the next meeting on the 26th.

SECRETARY REPORT

The board reviewed the Secretary report.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS –

Appoint Hannah Edwards

Mr. Membrino made a motion and Ms. Dexter Seconded to approve appointing Hannah Edwards as Secretary/Treasurer Starting on June 19th with her Compensation and benefits set at treasurer at \$51,000 per year plus life insurance after 60 days, disability after 60 days, and defined pension plan after 1,000 hours for employee. Vision and dental for employee, spouse, and dependents. A family plan Medical Insurance policy including employee, spouse and dependents 10 holidays, 16 vacation days, 1 personal day after 90 days, and 1 sick day after one year of service. All were in favor. Motion Passed.

Camp Serranova Campground License

Mr. Membrino made a motion and Ms. Dexter Seconded to approve the Camp Serranova Campground License located at 71 St. Peters Road. All were in favor. Motion Passed.

LST Grant Application

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The Board Jennifer to apply for this grant to improve the Playground at Treichler Park and also and also for a new tractor and mower.

PUBLIC COMMENT

There being no further business, Mr. Membrino made a motion to adjourn, seconded by Mr. Masemore. All were in favor. Motion carried. Meeting adjourned at 8:25 p.m.

Respectfully Submitted

Louisa Masemore, Assistant Secretary/Treasurer