

HEREFORD TOWNSHIP BOARD OF SUPERVISORS

June 1, 2021

Due to the COVID-19 Pandemic the regular meeting of the Hereford Township Board of Supervisors was held both in-person and on Zoom. Those presents were Supervisors John Membrino, Keith Masemore, Karla Dexter, Secretary Norann Warmkessel, Assistant Secretary Louisa Masemore, Engineer Jennifer Van Dyke, Solicitor Eugene Orlando, Harlan Snyder, Mr., and Mrs. Stewart. Those attending on Zoom were Irene Donovan, Jeffery Ney, Thomas O'Connor, and Candace Perry.

Mr. Membrino called the meeting to order at 7:30 PM

MINUTES

Mr. Membrino made a motion and Mr. Masemore seconded approving the May 18th regular meeting minutes. All were in favor. Motion carried.

PAYMENT OF BILLS

Mr. Membrino made a motion and Ms. Dexter seconded to pay the bills and approve the Treasurer's report. All were in favor. Motion carried.

PERSONAL APPEARANCES

There were no personal appearances.

WORK CREW REPORT

Mr. Masemore reported that the work crew had been assisting Longswamp road crew with paving projects, as well as working on pipes and cleaning drains.

He asked Ms. Warmkessel about the situation on Conrad Road, she reported that she had been having trouble contacting Windstream but would contact the county 911 office to check on the status of the initial report and get the road opened as soon as possible.

ENGINEER

Apollo Zeus Holdings

Ms. Vandyke reported that there were no changes needed in Zoning for their plans to continue and they were moving forward with the land development plans, which should be ready for the July Planning Commission meeting.

45 Greenhouse Lane Stormwater Agreement

Mr. Membrino made a motion to approve and sign the Stormwater Agreement for 45 Greenhouse Lane. Ms. Dexter Seconded. Motion Passed.

Memo Farms Subdivision

A discussion regarding the stormwater agreements and the escrow required be in the building permit phase versus in the final subdivision plan. It was noted that Mr. Membrino would recuse himself from the discussion due to his financial interest in the plan. Ms. VanDyke also noted that the most recent plans approved have proceeded in the same manner and the process is working well. The Solicitor warned that this could be setting a precedent for a not so honest developer to cause issues that the Township is now dealing with regarding the Brown Subdivision.

Camp Mensch Mill

Ms. Van Dyke reported that the Larson Design Group would be coming out the next Thursday to look at the stream to determine the best process for stabilization.

Brown Subdivision

The owners of lot three were contacted by Technicon and they are still trying to reach the developer to provide the final items not completed in the Developer's agreement.

Bear Foot Lane

Ms. Van Dyke reported that all issues were resolved between the neighbors.

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45 Greenhouse Lane Developer's Agreement

Mr. Membrino made a motion to approve and sign the developer's agreement for 45 Greenhouse Lane, Ms. Dexter Seconded. Motion Passed.

SEWAGE ENFORCEMENT OFFICER

Township Road

Ms. VanDyke reported that Mr. Haller would be taking a sample to test for waste material of the neighboring property on Thursday.

BUILDING INSPECTOR

Building Inspector's Report

The Board reviewed the Building Inspector's report for April 2021.

SOLICITOR

Park Ordinance

Mr. Orlando said that he had gone over the park ordinances and that they were not comprehensive at all. He stated the board might want to consider authorizing himself and Ms. Warmkessel to take a comprehensive look at the park ordinance. Mr. Membrino made a motion to authorize Mr. Orlando and Ms. Warmkessel to work on the park ordinance, Mr. Masemore Seconded. Motion Passed.

Act 537 Plan

Mr. Orlando updated the board that he was in the process of developing a tentative outline of the agreements.

SECRETARY REPORT

Ms. Warmkessel said that she was working on the insurance renewal forms and reviewing the budget. Ms. Warmkessel reported that she had a meeting with a Fraser representative and was offered a new lease for a copier that will cost less monthly. She stated she would like to touch base with Mr. Yaskowski about whether a dedicated fax line would be available with the new phone system. The proposal will be brought to the board at the next meeting.

UNFINISHED BUSINESS

Truck body quotes

A motion to approve the purchase of the stainless-steel body from Perkiomen Performance for the 2019 Dodge Ram truck to be accepted for a cost of \$33,950.00 was made by Mr. Membrino, seconded by Mr. Masemore. Motion Passed.

Seal coat bid

Mr. Membrino made a motion to award the seal coat bid to Asphalt Maintenance Solutions in the amount of \$79,693.60, Ms. Dexter seconded. Motion Passed.

NEW BUSINESS

Tim Smith Roofing

Tim Smith Roofing and Carpentry gave an approximate price of \$4,650.00 but the board wished for more specific information for prices of the slate tiles for the township building. The other part that needed to be addressed was the half the money down, as the solicitor does not advise accepting those conditions. The board will revisit this issue at the next meeting.

Zoning Hearing Board Resignation

Mr. Membrino made a motion to accept the resignation of Mr. Richard Rachor, it was seconded by Mr. Masemore. Motion Passed.

The board asked that ads go up on the township Facebook page and the township website if anyone was interested in applying.

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PUBLIC COMMENT

Mr. and Mrs. Stewart addressed the board regarding Hereford Estates resident access to WAWA. They also asked about the records for a petition made around the year 2009 and how to request a copy. Mr. Masemore noted that he remembered the Petition had been regarding a walkway up to that area and PENNDOT said there was not enough room along the road or in the right of way to create that walkway.

There being no further business, Mr. Membrino made a motion and Mr. Masemore seconded to adjourn at 8:38 PM. All were in favor. Motion carried.

Respectfully Submitted,

Louisa Masemore, Assistant Secretary