

HEREFORD TOWNSHIP BOARD OF SUPERVISORS

**MINUTES
May 5, 2020**

Due to the COVID-19 Pandemic the regular meeting of the Hereford Township Board of Supervisors was held via Zoom from home. Those present were Supervisors John Membrino, Keith Masemore, and Karla Dexter, Secretary Norann Warmkessel, Assistant Secretary Louisa Masemore, Engineer Jennifer McConnell, Solicitor Eugene Orlando, Irene Frick from Hereford Estates, Harlan Snyder and Candace Perry, reporter from the Town & Country.

Mr. Membrino called the meeting to order at 7:30 P.M.

Minutes

Mr. Membrino made a motion and Ms. Dexter seconded to approve the minutes of the April 21, 2020 regular meeting. All were in favor. Motion carried.

Payment of Bills

Mr. Membrino made a motion and Ms. Dexter seconded to pay the bills. All were in favor. Motion carried.

WORK CREW REPORT

The road crew has been working on cleaning shoulders, something they have not had the time to do for quite some time. They are working in separate vehicles to keep social distancing.

ENGINEER

The engineer reported that Technicon is working at full staff since May 4th. She is working remotely three days a week and, in the office, the other two.

Dollar General

Ms. Vandyke reported that she is receiving calls regarding the construction of Dollar General on a 2 acres lot at the corner of Gravel Pike and Shiffert Road. The plan would require a Conditional Use approval. The applicant would like to know if they should submit a formal sketch plan or proceed directly to the Conditional Use application. The engineer recommended that a sketch plan be submitted to review any additional relief would be required.

ZONING & ENFORCEMENT OFFICER

Quinn will begin investigating the complaint issues.

SEWAGE ENFORCEMENT OFFICER

SEO Report

The Board reviewed a copy of the SEO report for April 2020

BUILDING INSPECTOR

The Board reviewed the Building Inspector's report for April 2020

The board questioned the engineer on the following issues

1. Seisholtzville Road DEP/Conservation District – Nothing new has been received
2. 1904 Tollgate Road – The new owners currently have an agreement with the owners of 1862 Tollgate Road for temporary access to the property. The question of the driveway on the original Land Development plan appears to have overgrown as it was not maintained. A new valid PA DOT permit would be required. The engineer noted that

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since a new building is proposed, a new Land Development would be required to proceed.

3. Hill Road driveway -She will review again and make sure everything is being done properly.
4. Old Mill Road – complaint about the dog leash laws would be very difficult to enforce. A reply to the complainant explaining this.

Mr. Membrino asked if there was anything else for Ms. VanDyke in any of her capacities. There were none.

SOLICITOR

Act 537 Plan- Currently, the applicant is looking for new counsel. A meeting can hopefully be scheduled for late May early June. The Solicitor will be touching base with Mr. Ebert to see if the sampling is complete. Soil testing results have also been received. Mr. Membrino made a motion and Ms. Dexter seconded for the consultants to meet with the landowner’s consultant so that the meeting could be more productive. All in favor. Motion carried.

Zoning Ordinance Amendments

Mr. Membrino made a motion and Ms. Dexter seconded to authorize the Solicitor to advertise for a public hearing on June 2, 2020 at 7:30 p.m. All were in favor. Motion carried.

Kahler Road Vacation

The property owners cannot come to an agreement regarding the vacation of the road. The Board would like to meet with the property owners but would like to wait until that meeting could be held face to face. No action was taken.

Subdivision Plan expirations

Mr. Masemore questioned the Solicitor regarding Subdivision plans that were approved but not recorded. The property in question is the Shuhler Subdivision in which the lots were never created. He reported that the MPC allows 5 years for improvements to be completed, but when parcels are not created, rights could be lost.

Mr. Membrino asked if there was anything else for the Solicitor. There was none.

Secretary Report

The Secretary and Assistant Secretary reported that things are working well, and the Board stated that the choice to continue the separation is up to them.

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

Park Bathrooms

Mr. Masemore reported an incident with someone using the park for a bathroom as the bathrooms have not been opened. It was suggested that the road crew place a sign at Seisholtzville and Township Roads, notifying the public that the bathrooms are closed. The Secretary will relay the message.

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New Website

The Secretary noted that there are a few changes and permits need to be updated to get the new website up and running. Hopefully, things can be worked out with Technicon in the coming weeks so that can be accomplished.

PUBLIC COMMENT

Ms. Donovan questioned the board if the summer lunch program will be in place this summer. There is no information at this time, but the Secretary will put her in touch with Mary Young so they can coordinate.

There being no further business brought before the Board, Mr. Membrino made a motion and Mr. Masemore seconded to adjourn the meeting at 8:20 P.M. All were in favor. Motion carried.

The next meeting will be held via Zoom on May 19, 2020 at 7:30 PM

Respectfully submitted,

Norann L. Warmkessel, Secretary