

## HEREFORD TOWNSHIP BOARD OF SUPERVISORS

January 3, 2022

Due to the COVID-19 Pandemic the regular meeting of the Hereford Township Board of Supervisors was held via Zoom and in person. Those present were Supervisors John Membrino, Keith Masemore, Karla Dexter, Secretary Norann Warmkessel, Assistant Secretary Louisa Masemore, Engineer Jennifer McConnell, Solicitor Eugene Orlando, Irene Frick from Hereford Estates, Cliff Kerchner, Rosemary Greenawald, Glen Greenawald, Caryl Pettijohn. On Zoom attendees: Thomas O'Connor from Berks Properties, Harlan Snyder and Nora Paar.

Mr. Membrino called the meeting to order at 7:31 PM

### **MINUTES**

Mr. Membrino made a motion and Ms. Dexter seconded approving the December 21<sup>st</sup> regular meeting minutes. All were in favor. Motion carried.

### **PAYMENT OF BILLS**

Mr. Membrino made a motion and Mr. Masemore seconded to pay the bills and approve the Treasurer's report. All were in favor. Motion carried.

### **RESOLUTION 2022-06 FEE SCHEDULES**

Mr. Membrino made a motion and Ms. Dexter seconded approving Resolution 2022-06 setting the fee schedule for 2022. All were in favor. Motion carried.

### **PERSONAL APPEARANCES**

There were no personal appearances.

### **WORK CREW REPORT**

Mr. Masemore reported that he was unsure if the new 2019 Ram was currently being used. He reported that they got Camp Mensch Mill Road temporarily open with one lane and did normal upkeep and readiness for winter with both equipment and roads. Mr. Membrino asked Mr. Masemore if the work crew had an emergency plan in place if the crew got Covid 19 to keep the roads snowplowed and Mr. Masemore said he would discuss it with Mr. Day.

#### **Authorize sale of old Paver**

Mr. Membrino made a motion and Mr. Masemore seconded to authorize the sale of the jointly owned 2008 Leeboy paver to Austin Meehan in the amount of \$38,600.00. Motion Passed

Mr. Membrino made a motion and Ms. Dexter seconded to release half of the funds from the jointly owned 2008 Leeboy paver sale to Longswamp Township in the amount of \$19,300.00. Motion Passed.

### **ENGINEER**

#### **Arborist RFP Approval**

Mr. Membrino made a motion and Ms. Dexter seconded to accept the proposal for an Arborist from Arbor Essence in the amount of \$13,923.00. Motion Passed.

Mr. Membrino stated that Mr. Paar From Arbor Essence went above and beyond to make sure that their proposal was accurate in his estimations for the work, money and time it would take.

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**SEWAGE ENFORCEMENT OFFICER**

**Resolution #2022-07**

Mr. Membrino made a motion and Ms. Dexter seconded adopting Resolution #2022-07 setting the SEO fees for 2022. All were in favor. Motion carried.

**SEO Report**

The Board reviewed a copy of the SEO report for December 2021.

**BUILDING INSPECTOR**

**Resolution #2022-08**

Mr. Membrino made a motion and Ms. Dexter seconded adopting Resolution #2022-08 setting the building permit fees for 2022. All were in favor. Motion carried.

**Building Inspector's Report**

The Board reviewed the Building Inspector's report for December 2021.

**SOLICITER**

**Act 537 Plan**

Mr. Orlando stated that there would be a meeting with Ebert Engineering and Mr. Neilson on the 5<sup>th</sup> of January to discuss the 537 plan.

**Pine Tree Road Auction**

Mr. Orlando reported that for a public auction, the township did not need to bring in an auctioneer and would be able to use one of the Supervisors as an auctioneer.

Mr. Membrino made a motion and Ms. Dexter seconded to authorize the secretary and the solicitor to advertise for the Auction to be held at the February 1<sup>st</sup> meeting.

**SECRETARIES REPORT**

Ms. Warmkessel reported that the office had been working on year end reports, getting ready for the Audit, Permits, as well as the personnel handbook and normal office functions.

**UNFINISHED BUSINESS**

**No unfinished business**

**NEW BUSINESS**

**No new business**

**PUBLIC COMMENT**

Ms. Greenawald asked what the current progress was for taking down the trees on Hollyberry Road. Mr. Membrino stated that it was in progress and assured her that the township was doing things as properly and quickly as possible.

There being no further business, Mr. Membrino made a motion and Mr. Masemore seconded to adjourn at 7:55 PM. All were in favor. Motion carried.

Respectfully Submitted,

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Louisa J. Masemore, Assistant Secretary