

## HEREFORD TOWNSHIP BOARD OF SUPERVISORS

October 5, 2021

Due to the COVID-19 Pandemic the regular meeting of the Hereford Township Board of Supervisors was held both in-person and on Zoom. Those presents were Supervisors John Membrino, Keith Masemore, Karla Dexter, Secretary Norann Warmkessel, Assistant Secretary Louisa Masemore, Engineer Jennifer Van Dyke, Solicitor Eugene Orlando, Mr. Dean Marks, Ms. Ellen Freeman, Mr. Mike Spiegel, Ms. Denise Stull, Mr. Kevin Pritchard, Mr. Cliff Kerchner, Mr. Bob Stockdale, Mr. Caryl Pettijohn, Mr. Chad Quinton, Mr. Glen Greenawald, Ms. Rosemary Greenawald and Ms. Irene Donovan.

Mr. Membrino called the meeting to order at 7:30 PM

### MINUTES

Mr. Membrino made a motion and Ms. Dexter seconded approving the October 19<sup>th</sup> meeting minutes, All were in favor. Motion carried.

### PAYMENT OF BILLS

Mr. Membrino made a motion and Mr. Masemore seconded to pay the bills. Motion carried.

### PERSONAL APPEARANCES

### WORK CREW REPORT

#### ENGINEER

#### **Camp Mensch Mill Update-Signage Authorization**

Mr. Membrino made a motion and Ms. Dexter seconded to authorize the Road Superintendent to order the signage to use the road as one lane. All were in favor. Motion carried.

#### **Release Request for Erb Construction (45 Church Hill)**

Mr. Membrino made a motion to release the financial security money for Erb Construction at 45 Church Hill Road in the amount of \$5417.09, Ms. Dexter Seconded. Motion Passed.

#### **Release Request for WAWA (HRES Hereford)**

Mr. Membrino made a motion for a partial financial security money release for HRES Hereford LLC in the amount of \$830,865.46, Ms. Dexter Seconded. Motion Passed.

#### **Brown Subdivision Security Release**

Ms. Van Dyke said the paperwork for the financial security release would be ready for the November 16<sup>th</sup> Meeting.

#### **Church Hill Rd. Driveways**

Mr. Masemore said that he called the residents of 45 Church Hill and said they were expressing interest in putting up signs.

### WAWA Liquor License Transfer Hearing commenced at 7:38 PM

### WAWA Liquor License Transfer Hearing ended at 7:56 PM

#### **Hollyberry / Arborist Bid Packages**

Ms. Van Dyke gave the board her proposed sample contract and asked the board if it all looked correct, she stated that if it did then she was ready to advertise for the RFP. She then asked some questions about specifics of whether they would be allowed to solicit with the board responding that as long as the arborist did not use the township name to try and push the residents it would

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be fine.

## **WAWA**

Mr. Membrino made a motion and Ms. Dexter seconded to pass Resolution 2021-12, approving the transfer of Restaurant Liquor License No. R-19564 from Muhlenberg Township to the new Wawa being built at 8053 Chestnut St., Hereford PA All were in favor. Motion carried.

## **ZONING**

### **Weeds**

Ms. Van Dyke said that the weed citations that had gotten complaints were not a problem at this moment.

## **SEWAGE ENFORCEMENT OFFICER**

The Board reviewed the Sewage Enforcement Officer's report for September 2021.

## **BUILDING INSPECTOR**

### **Building Inspector's Report**

The Board reviewed the Building Inspector's report for September 2021.

## **SOLICITOR**

### **Act 537 Plan**

Mr. Orlando said that the Act 537 plan was starting to move forward a little and Mr. Ebert had gotten the revised pricing to him, and they were continuing to move forward and edit what was needed. He asked for and was given permission by the Board to forward the draft 537 Plan Cost Estimate to Mr. Colby who is representing the Neilson Group. Mr. Membrino reminded the Board that the next milestone would be a Memorandum of Understanding between all of the parties which will capture all of what has been discussed thus far.

## **SECRETARY REPORT**

Ms. Warmkessel stated that the Office had been working on the 2022 Budget as well as the Employee handbook and the Park Ordinance.

## **UNFINISHED BUSINESS**

There was no unfinished business.

## **NEW BUSINESS**

### **PUBLIC COMMENT**

#### **2008 Leeboy Paver Sale listing on Municibid**

Ms. Warmkessel informed the board that Longswamp would not be able to put the paver up for sale on Municibid as they did not have an account and so Mr. Membrino made a motion for Mr. Day to be able to post it with a \$30,000 reserve for both Longswamp and Hereford townships in their best interests, Mr. Masemore Seconded. Motion Passed

The Board went into executive Session at 8:21to discuss the possible sale of Twp. owned real estate and to discuss personnel, specifically the hiring of a Secretary/Treasurer. At 8:49 the meeting was reconvened and Mr. Membrino announced that as a result of the Executive Session he would contact the person who provided the appraisal and ask him to update the appraisal.

Mr. Membrino Made a motion to amend the agenda to consider a motion to add the acceptance of the bid for the 1999 Ford Dump Truck and Mr. Masemore seconded. Motion Passed.

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Mr. Membrino Made a motion to accept the bid from Municibid for the sale of the 1999 Ford Dump Truck to Mr. David Fowler in the amount of \$9700.00 and Mr. Masemore seconded. Motion passed

A budget discussion was held.

Payroll increases were discussed and finalized. Large cost increases due to Camp Mensch Mill Road washout and the Dangerous Tree Removal were entered into the budget. Therefore, as a large deficit is predicted, the board discussed a tax increase to deal with the major issues. The Treasurer was instructed to make the changes and complete the budget for the next meeting to allow for the proper advertising.

There being no further business, Mr. Membrino made a motion and Mr. Masemore seconded to adjourn at 9:53 PM. All were in favor. Motion carried.

Respectfully Submitted,

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Louisa Masemore, Assistant Secretary