

# HEREFORD TOWNSHIP BOARD OF SUPERVISORS

January 3, 2023

The regular meeting of the Hereford Township Board of Supervisors was held in person at the Municipal Building and via Zoom. Those present were Supervisors John Membrino, Keith Masemore, Karla Dexter, Township Engineer Jennifer VanDyke of Technicon Enterprises Inc. II, Township Solicitor Eugene Orlando Jr. of Orlando Law Offices, Assistant Secretary/Treasurer Louisa Masemore,

Guests: Irene Donovan and Cliff Kerchner.

Guests on Zoom: Thomas O'Connor, Candace Owens, and John Ney.

Mr. Membrino called the meeting to order at 7:31 p.m.

The Board of Supervisors held two executive sessions were held for personnel December 20<sup>th</sup> from 8:20 – 8:45 p.m., and December 30<sup>th</sup> 9:55 to 10:50 a.m..

## **Minutes**

Mr. Membrino made a motion and Ms. Dexter seconded approving the December 20, 2022 regular and budget meeting minutes. All were in favor. Motion carried.

## **Payment of Bills and Approval of the Treasurer's Report**

Mr. Membrino made a motion and Mr. Masemore seconded to pay the bills and approve the Treasurer's bill list. All were in favor. Motion carried.

## **Personal Appearances** – None

## **WORK CREW REPORT**

Mr. Masemore reported the road crew fixed equipment, and repaired roads. They salted and cleared snow on the roads. Mr. Membrino mentioned a possible mishap with the drivers mirror on the Ram. Mr. Masemore was unsure of details.

## **ENGINEER**

**Spring Hill Road Stormwater Project** -Ms. VanDyke is coordinating with John Aston to drop off the survey of the project area.

**Camp Mensch Mill Bridge** - Ms. VanDyke is researching alternative ideas. She said she had reached back to the initial structural engineer we had contacted, and they are looking at which options will be the most cost effective. She is hoping for more communication now that the holidays are over. Mr. Masemore asked what the requirements would be for making it a full-time one-way road. Ms. VanDyke thought that its current condition is still a temporary opening and she wasn't sure what that would all entail, and that she would reach out to LTAP to find out. Mr. Masemore asked how wide the right of way was on the other side of the road in hopes that possibly cutting some of the bank out might make a permanent one way a solution. Mr. Membrino was unsure. Mr. Masemore stated that the project was an ongoing project for around three years, and they needed to find a viable solution soon. Mr. Membrino pointed out that anything they would do would be very expensive.

## **BUILDING INSPECTOR and ZONING OFFICER REPORT**

The Board reviewed a copy of the Building Inspector's and Zoning Officer's report for December

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2022.

**Resolution #2023-05**

Mr. Membrino made a motion and Ms. Dexter seconded to adopt Resolution #2023-05 Setting the building permit & zoning fees for 2023. All were in favor. Motion carried.

**SEWAGE ENFORCEMENT OFFICER –**

The Board reviewed a copy of the Sewage Enforcement Officer’s report for December 2022.

**Resolution #2023-06**

Mr. Membrino made a motion and Mr. Masemore seconded to adopt Resolution #2023-06 SEO fee schedule. All were in favor. Motion carried.

**Landhaven Barrels**

Mr. Membrino asked Ms. VanDyke if they got a response from the new owners of Landaven about the barrels. Ms. VanDyke responded to a question with a negative confirmation. She said there had been a phone call saying there was nothing else they could do. Ms. Vandyke asked if they would be willing to discuss with PENNDOT additional signage and heard no response. She stated she would reach out once again, as signage was the only thing that wouldn’t affect the vision of drivers pulling out there. Mr. Membrino mentioned that the reason the barrels seem to be there in the first place is so drivers don’t crash into the porch, He mentioned that residents had come to the township asking that intersection be made more safe. Mr. Masemore asked if it was true that in the case of liability, a crash into barrels, or poles, the liability would be on the homeowners side of things, and the township shouldn’t advise too much with these things. Mr. Orlando confirmed, but also stated that we need to be careful of visibility, and that dialogue was always better. Ms. VanDyke said she would try and contact PENNDOT again to see what signage would be able to be used instead.

**SOLICITER –**

**Act 537 Update**

Mr. Orlando said he was unable to do anything as he and Mr. Ebert were scheduled to meet and had to reschedule twice, and then had to put it on hold for a medical emergency surgery. He has not heard from him yet. The working group has a scheduled meeting January 10<sup>th</sup> but need the information Mr. Ebert has and cannot move forward much until that information is in their hands.

**SECRETARIES REPORT**

Mr. Membrino stated that Ms. Hollenbach provided the Board with a written report. He asked Ms. Masemore if she had anything to add. Ms. Masemore responded that all had been quiet in the office. Mr. Membrino also mentioned that the Township is seeking applications.

**UNFINISHED BUSINESS**

**Dangerous Tree Discussion**

Ms. Van Dyke Stated that the EAC had found grant applications and she is looking into the information needed for that application. The Board asked how the tree mapping was going and she said she was working on it. Mr. Masemore asked if she had the information now, and she responded yes. Mr. Membrino mentioned that we need to find out whether we can plant the new trees out of the Right Of way, and in better locations.

**NEW BUSINESS**

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Mr. Membrino made a motion and Mr. Masemore seconded to adopt Resolution #2022-07 fees schedule. All were in favor. Motion carried.

**COMMENT FROM THE BOARD** - None

**PUBLIC COMMENT** - None

There being no further business, Mr. Membrino made a motion to adjourn, seconded by Mr. Masemore. All were in favor. Motion carried. Meeting adjourned at 7:57 p.m.

Respectfully Submitted

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Louisa Masemore, Assistant Secretary/Treasurer