

HEREFORD TOWNSHIP BOARD OF SUPERVISORS

MINUTES

April 7, 2020

Due to the COVID-19 Pandemic the regular meeting of the Hereford Township Board of Supervisors was held via Zoom from home. Those present were Supervisors John Membrino, Keith Masemore, and Karla Dexter, Secretary Norann Warmkessel, Assistant Secretary Louisa Masemore, Engineer Jennifer McConnell, Solicitor Eugene Orlando, Irene Frick from Hereford Estates, Luanne Stauffer and Candace Perry, reporter from the Town & Country.

Mr. Membrino called the meeting to order at 7:30 P.M.

A virtual executive session was held on April 1, 2020 at 1 p.m. to discuss personnel matters. As a result of that meeting,

Mr. Membrino made a motion and Mr. Masemore seconded to furlough the road crew until further notice retroactive to March 30, 2020. All were in favor. Motion carried.

Mr. Membrino made a motion and Mr. Masemore seconded to adopt Resolution 2020-08 Declaring a Disaster Emergency. All were in favor. Motion carried.

Mr. Membrino made a motion and Mr. Masemore seconded to adopt Resolution 2020-09 to reduce the number of signatures on all ESSA Bank accounts to one during the pandemic emergency. The motion was rescinded by both.

Minutes

Mr. Membrino made a motion and Ms. Dexter seconded to approve the minutes of the March 3, 2020 regular meeting. All were in favor. Motion carried. The March 17th meeting was cancelled due to the pandemic

Payment of Bills

Mr. Membrino made a motion and Mr. Masemore seconded to pay the bills. All were in favor. Motion carried.

WORK CREW REPORT

The road crew will return to work on Tuesday, April 14.

Mr. Membrino made a motion and Ms. Dexter seconded to waive the working the day before the Easter Monday holiday in the employee handbook. All were in favor. Motion carried

ENGINEER

Savory Grill

A waiver of land development was approved but the plan has changed.

At this time, the ZOOM meeting timed out and a new meeting had to be started.

Zoning Ordinance Amendments

Mr. Membrino made a motion and Ms. Dexter seconded to authorize the Solicitor to advertise the hearing for the Zoning Amendments at the May 2nd meeting. All were in favor. Motion carried.

Bob White Road

It has come to the point that they only way to reach a conclusion is to have the Solicitor complete a deed research. No action was taken.

Mr. Membrino questioned the status of a Township Road building permit submitted. That permit application is being reviewed.

HEREFORD TOWNSHIP BOARD OF SUPERVISORS
MINUTES
April 7, 2020

ZONING & ENFORCEMENT OFFICER

Complaint issues will resume when the Governor's order of closure has been lifted.

SEWAGE ENFORCEMENT OFFICER

SEO Report

The Board reviewed a copy of the SEO report for March 2020

BUILDING INSPECTOR

The Board reviewed the Building Inspector's report for March 2020

Mr. Membrino asked if there was anything else for Ms. VanDyke in any of her capacities. There were none.

SOLICITOR

Kahler Road Vacation

The Solicitor noted that the letters were mailed on March 5th but to date, no response has been received.

WAWA

The Site Improvements Agreement has been shared with the developer with no real feedback.

Act 537 Plan- Mr. Yoder has retired so the Solicitor is waiting for a new contact.

Mr. Membrino asked if there was anything else for the Solicitor. There was none.

Secretary Report

The Secretary reported that the office changes are working very well.

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

Meeting notice

Mr. Membrino noted that meeting login information should be shared in the advertisement,

Office Staffing

Mr. Membrino made a motion and Ms. Dexter seconded to keep the office staffing in place until the next meeting. All were in favor. Motion carried.

PUBLIC COMMENT

Mr. Membrino asked if there was any public comment. There was none.

There being no further business brought before the Board, Mr. Membrino made a motion and Mr. Masemore seconded to adjourn the meeting at 8:47 P.M. All were in favor. Motion carried.

Respectfully submitted,

Norann L. Warmkessel, Secretary