

## **HEREFORD TOWNSHIP BOARD OF SUPERVISORS**

**March 2, 2021**

Due to the COVID-19 Pandemic the regular meeting of the Hereford Township Board of Supervisors was held via Zoom. Those present were Supervisors John Membrino, Keith Masemore, Karla Dexter, Secretary Norann Warmkessel, Assistant Secretary Louisa Masemore, Engineer Jennifer McConnell, Solicitor Eugene Orlando, Irene Frick from Hereford Estates, Thomas O'Connor from Berks Properties, and Candace Perry, reporter from the Town & Country.

Mr. Membrino called the meeting to order at 7:30 PM

Mr. Membrino reported that after the last regular meeting there had been an executive session about the secretarial succession plan. All issues were resolved.

### **Minutes**

Mr. Membrino made a motion and Ms. Dexter seconded approving the February 16<sup>th</sup> regular meeting minutes. All were in favor. Motion carried.

### **Payment of Bills**

Mr. Membrino made a motion and Mr. Masemore seconded to pay the bills and approve the Treasurer's report. All were in favor. Motion carried.

### **PERSONAL APPEARANCES**

There were no personal appearances.

### **WORK CREW REPORT**

Mr. Masemore reported that the work crew has been busy clearing the roads of the snow. There was also a personnel issue that was resolved prior to meeting.

### **Engineer**

Ms. McConnell reported that Mr. Hipster at 66 Stove Road was informed that the township would not proceed with any work on the property without the properly obtained easements.

The board agreed to the time extension requested by Ms. Greenman of Bear Foot Lane and set the next check in for the Zoning officer to be April 30<sup>th</sup>.

### **SEWAGE ENFORCEMENT OFFICER**

#### **SEO Report**

The Board reviewed a copy of the SEO report for February 2021.

### **BUILDING INSPECTOR**

#### **Building Inspector's Report**

The Board reviewed the Building Inspector's report for February 2021.

### **Solicitor**

Mr. Orlando reported that the Habitats of Hope Conditional Use hearing would happen the coming Monday the 8<sup>th</sup> at 7 PM at the township building. Mr. Membrino made a motion that the ad for the hearing with Zoom information was to be published in the next edition of the Town and Country Newspaper, Mr. Masemore seconded the motion. All in Favor, Motion Passed.

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Mr. Orlando reminded the board to schedule their meeting with Mr. Neilson on the act 537 plan.

A Change to the employee handbook was proposed and Mr. Orlando suggested rewording it to be more definitive. Mr. Membrino made a motion that the wording in the Sick leave section of the book add "In the event of a pandemic, should an employee be diagnosed with a virus associated with the pandemic, wages and benefits will be paid during any isolation period." Ms. Dexter Seconded, All in Favor, Motion Passed.

Mr. Orlando stated that negotiations were ongoing with Wawa.

## **Secretaries Report**

Ms. Warmkessel reported that the secretaries had gotten quite a few calls about the upcoming Conditional Use Hearing, as well as normal secretarial duties. Mr. Membrino asked Ms. Masemore, and she reported that there had also been calls about water problems from road runoff.

## **UNFINISHED BUSINESS**

Mr. Membrino inquired after the offer of Mr. Yaskowski on the New Phones and Ms. Warmkessel reported that the offer stood as is, but that it was a system that had all they required. Mr. Membrino and Ms. Dexter agreed. Mr. Membrino made a motion to install the Nextiva Internet phone system. The motion was seconded by Ms. Dexter, Motion passed.

Mr. Membrino Made a motion to accept Yaskowski Consulting Groups Offer on Phone Service for a cost not to exceed \$1200.00. Seconded by Ms. Dexter, Motion passed.

The Board reviewed the act 44 Disclosure Form.

Mr. Membrino made a motion to adopt Resolution 2021-09 regarding the PENDOT mowing contract for the next three summers. He then amended his motion to including authorizing the Chairman to sign the PENDOT mowing contract for the next three years, Ms. Dexter seconded, All in Favor, Motion Passed.

## **NEW BUSINESS**

There was no new business.

## **PUBLIC COMMENT**

No One wished to address the board, So Mr. Membrino made a motion to adjourn the meeting and Mr. Masemore seconded. All in Favor, Motion passed.

The meeting concluded at 8:11 PM

Respectfully Submitted,

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Louisa Masemore, Assistant Secretary