

## HEREFORD TOWNSHIP BOARD OF SUPERVISORS

May 4, 2021

Due to the COVID-19 Pandemic the regular meeting of the Hereford Township Board of Supervisors was held both in-person and on Zoom. Those present were Supervisors John Membrino, Keith Masemore, Karla Dexter, Secretary Norann Warmkessel, Assistant Secretary Louisa Masemore, Engineer Jeff Kerlin, Solicitor Eugene Orlando. Those attending on Zoom were John Neilson, Jeffery Ney, Thomas O'Connor, Irene Donovan, Harlan Snyder, and Candace Perry.

Mr. Membrino called the meeting to order at 7:31 PM

The Board held an Executive session on May 4<sup>th</sup>, 2021. The meeting held on Zoom and lasted from 3:10p.m. until 4:00 pm and included Solicitor Orlando and Sewer Engineer Fred Ebert. The meeting was held to discuss real property acquisition and as a result of the session no action will be taken by the board.

### **Minutes**

Mr. Membrino made a motion and Ms. Dexter seconded approving the April 6<sup>th</sup> and 20<sup>th</sup> regular meeting minutes. All were in favor. Motion carried.

### **Payment of Bills**

Mr. Membrino made a motion and Mr. Masemore seconded to pay the bills and approve the Treasurer's report. All were in favor. Motion carried.

### **PERSONAL APPEARANCES**

There were no personal appearances.

### **WORK CREW REPORT**

Mr. Masemore reported that the work crew had cleaned equipment, worked on roads and parks and with the Longswamp work crew. Mr. Day suggested that we give the old ash trees to residents who are interested, the board agreed.

Mr. Masemore mentioned that he received a letter from PENDOT notifying us that they are going to oil and chip Huffs Church Road. Bidding will happen in June.

### **Engineer**

#### **Brown Subdivision**

Mr. Kerlin reported that the owners of Lot 2 are willing to install trees with a hard deadline as soon as they hear back from appropriate companies. Mr. Orlando was authorized to notify the developer that he is in default of the developer's agreement and that the township would be taking action for the last items to be completed as in the agreement. Mr. Membrino made the motion, Ms. Dexter seconded. All were in favor. Motion carried.

#### **Apollo Zeus Holdings**

Apollo Zeus Holdings asked for an extended timeline to remove the 3 temporary buildings as they agreed to do as part of their land development approval. Their future plans now include an additional building of 15200 sq. ft. and to make the temporary buildings permanent. Mr. Membrino made a motion which Mr. Masemore seconded to extend the temporary building removal agreement by 90 days. All were in favor. Motion carried.

### **WAWA**

WAWA now has a topsoil deposit site that has the approval from the Lehigh County Conservation District. Their pad site is level. The work is progressing well.

#### **Camp Mensch Mill**

Work on the stream bank restoration will be restricted to the time between October 1<sup>st</sup> and March 31<sup>st</sup> if it is not possible to get an emergency permit. They will be looking to use a cast in place concrete to support the road so as to not encroach further into the stream bed.

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## **Bear Foot Lane**

Mr. Kerlin reported that the property is clean except for the RV. The property owner is willing to remove it, but the complainant has placed rocks and other debris on his property line to preventing the owner from removing it. Mr. Haller asked the board for permission to contact the complainant to ask him to remove that debris and stated that Mr. Haller suggested a 30-day extension to solve the issue. The Board agreed to the 30-day extension.

## **New Building Code Official**

Mr. Membrino made a motion to appoint the new Building Code Official Francis Newham, to replace Matt Magovern and Ms. Dexter seconded. All were in favor. Motion carried.

## **SEWAGE ENFORCEMENT OFFICER**

The Board reviewed the SEO report for April 2021.

The Board questioned the status of the Township Road sewage complaint. No action was taken.

## **BUILDING INSPECTOR**

### **Building Inspector's Report**

The Board reviewed the Building Inspector's report for April 2021.

## **Solicitor**

### **Per Capita Tax**

Mr. Orlando asked about the per capita tax and the Secretary reported she had been in contact with the school Business Manager, who stated that it was not necessary for us to have an agreement with Berkheimer. The Secretary noted she would make contact Berkheimer to find out what was needed on our end.

### **Park Use Agreements**

Mr. Orlando suggested we adopt the new application for the park rental, but the rental for the softball field and other documents still needed to be revised. Mr. Membrino made a motion and Ms. Dexter seconded the use of facility form to be put into use. All were in favor. Motion carried.

## **Erb Construction**

Mr. Membrino made a motion and Mr. Masemore seconded the Erb Construction Stormwater and Developer's agreements for signatures. All were in favor. Motion carried.

## **Secretaries Report**

Ms. Warmkessel mentioned that there were a significant number of permits coming into the office.

## **UNFINISHED BUSINESS**

There was no unfinished business.

## **NEW BUSINESS**

### **Truck Chassis**

Mr. Membrino made a motion and Ms. Dexter seconded to adopt Resolution 2021-09 providing for a power of attorney for Chris Day to complete the purchase transaction for the new 2019 Dodge chassis. All were in favor. Motion carried.

### **Camp Serranova**

Mr. Membrino made a motion and Ms. Dexter seconded the campground approval for Camp Serranova. Motion carried.

### **Stop Sign**

A resident made a request to Senator Mensh's Office for a four-way stop sign to be placed at the intersection of Pine Tree and Route 29(Gravel Pike). Senator Mensch's office requested that the Board support this request. No action was taken by the board.

## **PUBLIC COMMENT**

Mr. Membrino made a motion and Mr. Masemore seconded to end the meeting. All were in favor. Motion carried.

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There being no further business, Mr. Membrino made a motion and Mr. Masemore seconded to adjourn at 8:48 PM. All were in favor. Motion carried.

Respectfully Submitted,

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Louisa Masemore, Assistant Secretary