

HEREFORD TOWNSHIP BOARD OF SUPERVISORS

June 17, 2025

The regular meeting of the Hereford Township Board of Supervisors was held in person at the municipal building and via Zoom. Those present were Supervisors John Membrino, Keith Masemore, Karla Dexter and Secretary Hannah Edwards.

Guests: Harold Albitz, Stephanie McCann, Bryan Leets, Josh Borowski, Mark Levensgood, Cliff Kerchner, Matthew Lorish and Dean Marks, Jennifer Sacks and Eric Miller, Tom O'Connor.

Zoom: Candace Perry

Mr. Membrino called the meeting to order at 7:30 p.m.

Minutes

Mr. Membrino made a motion to approve June 3, 2025 meeting minutes. Mr. Masemore second this motion. All in favor, motion passed.

Payment of Bills and Approval of the Treasurer's Report

Mr. Masemore mentioned at this time he cannot vote for approval of payment and bills, regarding the check that was made for Seisholtzville Fire Department. He does not agree to granting them the check amount due to the amount of time and calls they are missing and not responding to. Currently the township is granting 50/50 to Seisholtzville and Hereford Fire Departments.

Mr. Membrino made a motion and Ms. Dexter second to pay the bills and approve the Treasurer Report. Motion passed.

Mr. Masemore – not in favor

Personal Appearances – No Report

Fire Companies

Seisholtzville Fire Company- Mrs. Sacks reported 118 calls for the year. The month of June racks in 7 calls, they are also hosting the jeep and truck show on June 21st, 2025. Mr. Membrino mentioned the township did receive notification from Longswamp Township about funds being cut. Mrs. Sacks mentioned the daytime calls is what is hurting the fire department. The 2026 distribution is what is being cut. Mr. Membrino asked what the disbursement from Longswamp is yearly, Mrs. Sacks isn't aware of what that amount is. Mr. Membrino wants to know how they plan on making up that 15% of the fire tax. She assumed it was around \$5,000.00 which is what District Township gave to them as their donation.

Hereford Fire Company- Mr. Borowski reported 18 calls for the month of May, the only thing he wants to mention is a conversation with Mr. Neilson about getting a stone driveway placed at the bridge on Kriebel Road for water access. The fire hydrants in Hereford are not sufficient to gather water in a large fire situation. Mr. Borowski wanted to know what the process would be to get that project moving. Mr. Membrino mentioned getting a driveway permit application and

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the township would wave the fee due to it being a fire department driveway. Mr. Neilson agreed to take care of the driveway, so it suits the fire department.

Seisholtzville Fire Police – Mrs. Sacks reported they will be assisting the Huff Church Union Picnic, and they are also looking at holding another picnic in August.

Hereford Fire Police – Mr. Albitz reported Hereford Fire police will be assisting with the 1st Friday events down in East Greenville. He also mentioned they will be assisting East Greenville with their annual 4th of July fireworks show.

Bally Ambulance – Mr. Membrino mentioned the report is up on the table if anyone wants to review it.

Hereford reported 18 calls for the month of June

Year to date calls for Hereford is 105

Still waiting on the arrival of the new stair chairs

Infusion pumps have arrived, currently working on configuration and training

May 2025 profit and loss is also attached for reference

Emergency Management – Mr. Leets reported 2 trainings for the month of June:

1. PA-PEMA which was interface workshop – training was provided by the Berks County Department of Emergency Services

2. Berks County Emergency Services in service training – was based on post disaster recover and mitigation

Mr. Leets also requested to have an EMC radio purchased in case of a disaster. The invoice quote was \$6,348.96. Mr. Borowski mentioned using a radio that Seisholtzville currently has in the truck and donating it to the EMC representative. He also mentioned in a few years radios will be outdated drastically and with the new system Berks County plans on going to there will need to be upgrades all around in departments. The county is also looking at creating mutual aid agreements that can come into other townships and assist when needed.

Recreation Committee – No report

Environmental Advisory Committee – No report

State Police Report

Report 121 calls for the month of April.

Unfinished Business –

1. Personal Handbook – Update Status

Ms. Edwards reported she met with the representative who was updating our Employee Handbook, there were some verbal clarifications that needed updating a lot with a

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question regarding road crew time off. Once those were answered Mrs. Rahman was going to send a rough draft of the document for the board to review.

New Business

1. Resolution 2025-10 (Re-appointing Mrs. Flexer) to the Zoning Hearing Board
 - a. Mr. Membrino made a motion to approve Resolution 2025-10 reappointing Mrs. Flexer as a zoning hearing board member. Mrs. Dexter second this motion. All in favor, motion passed.

Miscellaneous Correspondence and Additional Information

1. Next board meeting will be held on July 1, 2025 at 7:30pm
2. Office is closed July 4th
3. Office will be closed August 6th, August 7th and August 8th
 - a. Voicemails and emails will be checked

PUBLIC COMMENT –

There being no further business, Mr. Membrino made a motion to adjourn, seconded by Mr. Masemore. All were in favor. Motion carried. The meeting was adjourned at 8:00 p.m.

Respectfully Submitted

Hannah Edwards, Secretary/Treasurer