

## HEREFORD TOWNSHIP BOARD OF SUPERVISORS

October 5, 2021

Due to the COVID-19 Pandemic the regular meeting of the Hereford Township Board of Supervisors was held both in-person and on Zoom. Those presents were Supervisors John Membrino, Keith Masemore, Karla Dexter, Secretary Norann Warmkessel, Assistant Secretary Louisa Masemore, Engineer Jennifer Van Dyke, Solicitor Eugene Orlando, Ms. Mary Young, Mr. Michael Asten, Mr. Elwood Harper, Ms. Susan Rice, Mr. Caryl Pettijohn, Mr. Chad Quinton, Mr. Glen Greenawald and Ms. Rosemary Greenawald, Ms. Pam Geisinger, Mr. Kenneth V. Mann, Mr. Tom O'Connor, and Mr. Albert Ciccarone. Those attending on Zoom were, Mr. Jeffery Ney, Ms. Irene Donovan, and Ms. Candace Perry.

Mr. Membrino called the meeting to order at 7:30 PM

### MINUTES

Mr. Membrino made a motion and Ms. Dexter seconded approving the September 21<sup>st</sup> regular meeting minutes with the correction to the spelling of Ms. Renea Flexer. All were in favor. Motion carried.

### PAYMENT OF BILLS

Mr. Membrino made a motion and Mr. Masemore seconded to pay the bills and approve the Treasurer's report. All were in favor. Motion carried.

### PERSONAL APPEARANCES

#### **Ms. Mary Young**

Ms. Mary Young regarding Project Live a non-profit drug and alcohol abuse awareness group in the Upper Perkiomen Valley, and their activities during covid to help the community.

Mr. Membrino announced that there had been an executive session on Sept. 23<sup>rd</sup> held to discuss the hiring of a Secretary/Treasurer.

### WORK CREW REPORT

Mr. Masemore reported that they work crew had been working on line painting, sweeping culvert, fixing washouts, hauling Millings and fill. He said that they had worked on the zero-turn mower and patched potholes and had taken the 2013 Mack for state inspection.

### ENGINEER

#### **Hollyberry Rd Trees**

Ms. Van Dyke said that she is working on a draft Bid for the removal of the dead ash trees within the township right of way on Hollyberry Rd.

#### **Certified Arborist**

Technicon is assisting in preparing a RFP for a to hiring a certified arborist to go through the whole township to inform the residents and the township of potentially dangerous trees that are a hazard. Mr. Membrino made the motion and Ms. Dexter seconded to authorize Technicon to prepare the RFP to retain a certified arborist. Motion Passed.

### **1904 Tollgate**

Mr. Membrino made a motion to grant the 1904 Tollgate Land Development plan a waiver to SALDO Section 204-207 granting combined preliminary and final plan approval, Ms. Dexter seconded. Motion Passed.

Mr. Membrino made a motion to grant the waiver to the 1904 Tollgate Land

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Development plan to SALDO Section 502.4 not requiring sidewalks along Tollgate Road, Ms. Dexter seconded. Motion Passed.

Mr. Membrino made a motion to grant a waiver to the 1904 Tollgate Land Development to SALDO Section 503.2 not requiring additional street trees beyond the ten planted in the original land development plan, Ms. Dexter seconded. Motion Passed.

Mr. Membrino made a motion to grant a waiver the 1904 Tollgate Land Development plan a waiver to the Stormwater Ordinance Section 306.B.3.k to allow for disconnected roof leaders, Ms. Dexter seconded. Motion Passed.

Mr. Membrino made a motion to grant Conditional Final Plan Approval request contingent on the October 1st Technicon review letter and the condition that the current large tree standing not being damaged in construction and if damage is done, the replacement of said tree, Ms. Dexter seconded. Motion Passed.

### **Meitzler Subdivision**

Mr. Membrino made a motion to make a change to the agenda to add the Meitzler Subdivision, Ms. Dexter seconded. Motion Passed.

Mr. Membrino made a motion to grant the waiver for the Meitzler Annexation to SALDO Section 204-207 allowing preliminary/final plan approval, Ms. Dexter seconded. Motion Passed.

Mr. Membrino made a motion to grant the waiver for the Meitzler Annexation to SALDO Section 303.1.b to allow a portion of the residual tract to the East of Dale Rd. to not be surveyed at this time and accept a prior survey by Ludgate Engineering, Ms. Dexter seconded. Motion Passed.

Mr. Membrino made a motion to grant the waiver for the Meitzler Annexation to SALDO Section 502.1 not requiring full right-of way grading for existing roadways, Ms. Dexter seconded. Motion Passed.

Mr. Membrino made a motion to grant the waiver for the Meitzler Annexation to SALDO Section 502.2 not requiring full width cartway widening for existing roadways, Ms. Dexter seconded. Motion Passed.

Mr. Membrino made a motion to grant the waiver for the Meitzler Annexation to SALDO Section 502.3 not requiring curbing along existing streets, Ms. Dexter seconded. Motion Passed.

Mr. Membrino made a motion to grant the waiver for the Meitzler Annexation to SALDO Section 502.4 not requiring sidewalks along existing streets, Ms. Dexter seconded. Motion Passed.

Mr. Membrino made a motion to grant the waiver for the Meitzler Annexation to SALDO Section 502.9 not requiring additional right-of-way monumentation beyond that shown on the plans, Ms. Dexter seconded. Motion Passed.

Mr. Membrino made a motion to grant the waiver for the Meitzler Annexation to SALDO Section 503.2 not requiring any landscaping, Ms. Dexter seconded. Motion Passed.

Mr. Membrino made a motion to grant Conditional Final Approval to the Meitzler Annexation Plan subject to the items in Technicon review letter dated September 8<sup>th</sup>. Ms. Dexter

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seconded. Motion passed.

### **Brown Subdivision**

Ms. Van Dyke informed the board that the trees have been planted and she was drafting a financial security release. Mr. Orlando suggested holding off on releasing the funds until we had an idea of how much all the extra work from the solicitor and the engineer cost had to pull from the financial security money. No action taken.

### **Muthard Security Release**

Mr. Membrino made a motion and Ms. Dexter seconded to release the funds from the financial Security for the Muthard Subdivision in the amount of \$13,939.75. Motion Passed.

### **Camp Mensch Mill Rd**

Ms. Van dyke reported that she was waiting to hear back from L-TAP on what was needed for making Camp Mensch Mill Rd. a one lane road with stop signs and waiting to receive the results from the surveyor. She noted that she would have something for the Oct. 19<sup>th</sup> meeting.

### **Hidden Driveway**

Ms. Van Dyke brought up a concern about the 45 Church Hill Rd. driveway, and a possible hidden driveway sign. The issue was tabled by the board until further information came forth.

### **ZONING**

Ms. Vandyke reported some weed complaints but noted some confusion on the part of the owner and a former renter, and a possible new owner. She said she would have more information for the Oct. 19<sup>th</sup> meeting.

### **SEWAGE ENFORCEMENT OFFICER**

The Board reviewed the Sewage Enforcement Officer's report for September 2021.

### **BUILDING INSPECTOR**

#### **Building Inspector's Report**

The Board reviewed the Building Inspector's report for September 2021.

### **SOLICITOR**

#### **Dispatch Services Agreement and Resolution**

Mr. Membrino made a motion to pass Resolution 2021-10 to enter into an intermunicipal agreement with the Berks County Commissioners to provide dispatch services to the Fire Companies and Ambulance and to provide those services at a set price with increases to be tied to the CPI-U (Consumer Price Index-All Urban Consumers) for the Northeast Region, Mr. Masemore seconded. Motion Passed.

Mr. Membrino Made a motion to allow the chairman to sign the Agreement, Ms. Dexter Seconded. Motion Passed.

#### **Act 537 Update**

The Solicitor has not received the calculations that were to be sent to him by Mr. Ebert.

#### **Park Ordinance**

The Secretary and Solicitor will be going over and making final changes to the proposed park ordinance. The Ordinance should be ready by next month.

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## **WAWA Liquor License Transfer Request**

Mr. Orlando suggested that the transfer request hearing happen at the first November meeting. He mentioned that normally the hearing would have to be within 45 days of the request, however he got an extension to 60 days so that the November hearing would be within the time limit. Mr. Membrino made a motion to have the hearing on the 2<sup>nd</sup> of November before the regular meeting at 7:30PM, Mr. Masemore seconded. Motion passed.

## **SECRETARY REPORT**

Ms. Warmkessel reported that she and the assistant secretary had been working on the personnel policy and budget. Ms. Warmkessel said that Kriebel had called and informed her that the security for the heritage center room was not properly working due to a phone problem, and she said she would continue to try to find other options to get it corrected.

## **UNFINISHED BUSINESS**

There was no unfinished business.

## **NEW BUSINESS**

### **Minimum Municipal Obligation for 2022 Pension payment**

Mr. Membrino made a motion and Ms. Dexter seconded to have the chairman to sign the Minimum Municipal Obligation for 2022 in the amount of \$19,817.00. Motion Passed.

### **Zoning Hearing Board Appointment**

Mr. Membrino made a motion to adopt Resolution 2021-11 to appoint Ms. Renea Flexer to the Zoning Hearing Board for the remainder of Mr. McAlpin's term, Ms. Dexter seconded. Motion Passed.

The board tabled the discussion for the applications of Mr. Cunningham and Mr. White.

### **PA DOT Winter Maintenance Agreement**

The board had a discussion on whether to sign the winter maintenance agreement but tabled it to give the Secretary the opportunity to contact PennDOT to discuss possible negotiations.

## **PUBLIC COMMENT**

The Board went into executive session at 8:51 to discuss the offer for the Road Crew position.

The meeting was reconvened at 9:04 p.m.

There being no further business, Mr. Membrino made a motion and Mr. Masemore seconded to adjourn at 9:05 PM. All were in favor. Motion carried.

Respectfully Submitted,

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Louisa Masemore, Assistant Secretary