

HEREFORD TOWNSHIP BOARD OF SUPERVISORS

August 3, 2021

Due to the COVID-19 Pandemic the regular meeting of the Hereford Township Board of Supervisors was held both in-person and on Zoom. Those presents were Supervisors John Membrino, Keith Masemore, Karla Dexter, Secretary Norann Warmkessel, Assistant Secretary Louisa Masemore, Engineer Jennifer Van Dyke, Solicitor Eugene Orlando, Irene Donovan, Mr. Caryl Pettijohn, Mr. Chad Quinton, Mr. Glen Greenawald and Ms. Rosemary Greenawald. Those attending on Zoom were, Jeffery Ney, Thomas O'Connor, and Candace Perry.

Mr. Membrino called the meeting to order at 7:31 PM

MINUTES

Mr. Membrino made a motion and Ms. Dexter seconded approving the July 20th regular meeting minutes. All were in favor. Motion carried.

PAYMENT OF BILLS

Mr. Membrino made a motion and Mr. Masemore seconded to pay the bills and approve the Treasurer's report. All were in favor. Motion carried.

PERSONAL APPEARANCES

There were no personal appearances.

WORK CREW REPORT

Mr. Masemore reported that the work crew was finishing up the state mowing contract and were getting ready for the Seal Coat for Hereford Township roads. Mr. Membrino noted that there had been a lot of work in Longswamp Township. Due to us not having many large scale road projects he wanted to make sure the times balanced out. He was informed that there are good records being kept of that time, and the time would balance out, allowing equal amounts of time in all townships to make sure that we were getting equal advantage.

ENGINEER

Camp Mensch Mill Road

Ms. Van Dyke reported that they would have quotes ready by mid-August for the different options available. Mr. Masemore asked Mr. Orlando about the practicality of keeping the road for pedestrian traffic only, and Mr. Orlando replied that if we keep it as a pedestrian road, then we still are liable for it.

1904 Tollgate

Ms. Van Dyke said that the land development plan is under review.

ZONING

Seisholtzville Camper

Ms. Van Dyke stated that the letter for removal was received, but she needed to check on it as the Notice of Violation deadline was to move it by Monday, 2nd of August.

SEWAGE ENFORCEMENT OFFICER

The Board reviewed the Sewage Enforcement Officer's report for April 2021.

BUILDING INSPECTOR

Building Inspector's Report

The Board reviewed the Building Inspector's report for April 2021.

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SOLICITOR

Tree Ordinance

Mr. Orlando reported that there was a Provision under section 29-07 of the second-class township code that allowed for a township to require homeowner to remove dangerous trees. He presented the board with a draft ordinance to look over and asked if they would like to move forward and schedule a Public Hearing to take place at the township building on Sept. 7th, at 7:30PM. Mr. Membrino made a motion, and Ms. Dexter seconded. Motion Passed. Ms. Rosemary Greenawald then asked how this would affect them on Hollyberry Rd. with their issue, and Mr. Membrino said that the township was working on it, but it would take time.

Emergency Services Agreement

Mr. Orlando said that the EMS dispatch agreement now says that it will go up based on the CPI, and that it needed to be completed before Dec. 31.

Act 537 Plan

Mr. Orlando said they are still waiting on some information from Ebert Engineering before they could move forward.

Brown Trees

Mr. Orlando said that he has not heard anything further back regarding the Brown Subdivision.

SECRETARY REPORT

Pension Auditor

Ms. Masemore reported that the Auditor came this past week for the pension for the years 2018-2021.

Zoning and Permits

There were quite a few calls about zoning and permit questions.

Tim Smith Roofing

Tim Smith Roofing came and finished the roof, Mr. Masemore commented that the slate was more brittle on the roadside of the barn because of the sunlight, but the slate will last for several years.

Park Ordinance

Ms. Warmkessel was working on the Park Ordinance.

Notary License and Employee Handbook

Ms. Masemore reported that she had started her application for her notary license, and that she was working on comparing their current Employee handbook with others from different townships to get a better idea of what is needed for a reworking of the Handbook.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Zoning Hearing Board

Mr. Tim White, who is a Township Auditor, volunteered to become a member of the Zoning Hearing Board, the Solicitor was asked if Tim White serving as an elected auditor would preclude him from serving on the ZHB and he said "yes" an auditor cannot serve in any other role". The Board members asked Ms. Warmkessel to inform him.

Slow Down sign

There was a request for a 'slow down' sign at the top of the hill on Church Hill Rd as there is an elderly couple who lives there. The board said that their policy for 'slow down' signs has always been that if the residents buy the sign, the township will put it up.

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1999 Ford Dump Truck Advertisement

Mr. Membrino made a motion and Mr. Masemore seconded for the advertising of the 1999 Ford Dump Truck to be put up on Municibid and in the Town and Country Newspaper for no minimum bid. Motion Passed.

PUBLIC COMMENT

There being no further business, Mr. Membrino made a motion and Mr. Masemore seconded to adjourn at 8:24 PM. All were in favor. Motion carried.

Respectfully Submitted,

Louisa Masemore, Assistant Secretary