

## **HEREFORD TOWNSHIP BOARD OF SUPERVISORS**

**February 1, 2022**

Due to the COVID-19 Pandemic the regular meeting of the Hereford Township Board of Supervisors was held via Zoom and in person. Those present were Supervisors John Membrino, Keith Masemore, Karla Dexter, Assistant Secretary Louisa Masemore, Engineer Jennifer McConnell, Solicitor Chris Garrell, Diane Hollenbach, Thomas O'Connor, Cliff Kerchner, Rosemary Greenawald, Glen Greenawald, Caryl Pettijohn, Chad Quinton, Mark Levengood, William Brant. On Zoom attendees: Irene Frick, Solicitor Eugene Orlando, Harlan Snyder, Candace Perry, and Jeff Ney.

Mr. Membrino called the meeting to order at 7:31 PM

### **PINE TREE ROAD PROPERTY AUCTION**

Mr. Membrino handed the proceedings over to Solicitor Chris Garrell. The bidding started at \$5,000.00 the final bid went to Mr. Tom O'Connor, for \$31,000.00, Mr. Membrino made a motion and Mr. Masemore seconded to accept the final bid. Solicitor Garrell turned the meeting back over to Mr. Membrino.

### **MINUTES**

Mr. Membrino made a motion and Ms. Dexter seconded approving the December 21<sup>st</sup> regular meeting minutes. All were in favor. Motion Passed.

### **PAYMENT OF BILLS**

Mr. Membrino made a motion and Mr. Masemore seconded to pay the bills and approve the Treasurer's report. All were in favor. Motion Passed.

### **PERSONAL APPEARANCES**

There were no personal appearances.

### **WORK CREW REPORT**

Mr. Masemore reported that the road crew worked on clearing roads and storm grates and winter maintenance on roads and equipment.

### **ENGINEER**

#### **Arborist RFP and Contract for Execution**

Ms. Van Dyke reported that the arborist was ready to start as soon as the final contract was signed. Mr. Membrino made a motion and Mr. Masemore seconded to approve the Chairman to sign the finished contract with Arbor Essence.

#### **Landhaven B&B property**

Ms. Van Dyke reported that the property at 1194 Huffs Church Road is for sale once more.

### **SEWAGE ENFORCEMENT OFFICER**

#### **Fence**

Ms. Van Dyke reported that the property on Hunter Forge Road that the DEP called Mr. Haller to, had no signs of sewage problems; however, it did have an unlicensed fence up that the owner was informed needed a permit.

**3440 Seisholtzville Rd**

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Mr. Membrino made a motion and Ms. Dexter seconded to sign the indemnification agreement regarding the septic and well, for 3440 Seisholtzville Rd upon approval of the township solicitor. Motion Passed.

The Board reviewed a copy of the SEO report for December 2021.

### **BUILDING INSPECTOR**

The Board reviewed a copy of the Building Inspector's report for December 2021.

### **SOLICITER**

#### **Act 537 Plan- Audubon Land Company**

Mr. Membrino made a motion and Ms. Dexter seconded for the chairman to sign an agreement with Audubon Land Company for contributions toward the Act 537 fees and costs. Motion Passed.

Mr. Masemore read Article 4 of the agreement for the benefit of the public attending.

### **Pine Tree Road Auction**

Solicitor Garrell had Mr. O'Connor finish the paperwork for the purchase of the land off Pine Tree Road. Mr. O'Connor informed him that he was buying the land on behalf of the Audubon Management Corporation as their authorized representative.

### **SECRETARIES REPORT**

Ms. Masemore reported that the secretaries were working on annual reports, and tax collector settlement, scheduling and getting ready for the audit and liquid fuels settlement as well as normal office duties.

### **UNFINISHED BUSINESS - No unfinished business**

#### **NEW BUSINESS**

##### **David Bean**

Mr. Membrino made a motion and Ms. Dexter seconded to end the probationary period for David Bean and to increase his hourly wage by a dollar an hour. Motion Passed.

##### **Diane Hollenbach**

Mr. Membrino made a motion and Ms. Dexter seconded to appoint Diane Hollenbach as secretary/treasurer as of the 7<sup>th</sup> of February at \$52,000.00 per year plus life insurance, disability, and pension plan for employee and dental for employee and spouse, 10 holidays, 12 vacation days, 1 personal day, and 1 sick day. All were in favor. Motion carried.

Mr. Membrino made a motion and Ms. Dexter seconded to waive section 11 in the personnel handbook in the hiring of Diane Hollenbach. All were in favor. Motion carried.

### **PUBLIC COMMENT**

There being no further business, Mr. Membrino made a motion and Mr. Masemore seconded to adjourn at 8:04 PM. All were in favor. Motion carried.

Respectfully Submitted,

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Louisa J. Masemore, Assistant Secretary