

## HEREFORD TOWNSHIP BOARD OF SUPERVISORS

March 7, 2023

The regular meeting of the Hereford Township Board of Supervisors was held in person at the Municipal Building and via Zoom. Those present were Supervisors John Membrino, Keith Masemore, Township Engineer Jennifer VanDyke of Technicon Enterprises Inc. II, Township Solicitor Eugene Orlando Jr. of Orlando Law Offices, Assistant Secretary/Treasurer Louisa Masemore.

Guests: Irene Donovan, Cliff Kerchner, Tom O'Conner, Mark Levengood and Albert Ciccarone.  
Guests on Zoom: Candace Owens, and Patricia Ihlenfeld.

Mr. Membrino called the meeting to order at 7:31 p.m.

### Minutes

Mr. Membrino made a motion and Mr. Masemore seconded approving the February 21<sup>st</sup> meeting minutes. Motion carried.

### Payment of Bills and Approval of the Treasurer's Report

Mr. Membrino made a motion and Mr. Masemore seconded to pay the bills and approve the Treasurer's bill list. Motion carried.

Personal Appearances – None

### WORK CREW REPORT

Mr. Masemore reported that the work crew had plowed and salted roads, washed trucks and shop floors, patched potholes on dirt and blacktop roads, dug open pipe on Spring Hill to get inverts for surveyor, replaced 2 pipe crossovers on Hollyberry Rd, replaced pipe crossover on Loghouse Rd., put up delineators on Spring Hill Rd., replaced pipe on Home Rd., worked on belt loader, welded on 13 Mack plow, replaced 13 Mack rear brake chamber, worked on hydraulic broom water sprayer system and installed delineators on Camp Mensch Mill Rd.

### ENGINEER

#### **Camp Mensch Mill Road –**

Ms. Van Dyke informed the board that she had a quote back from Geotech for a quote, The board mentioned that they did have a ballpark amount that they were willing to spend on repairing the road as the township had limited funds. Mr. Membrino mentioned that maybe there were some grants that would be able to help with funding. Mr. Masemore asked Ms. Van Dyke what the most cost expedient thing to do to repair the road would be. Ms. Van Dyke said she was meeting with Mr. Day in the morning and would check out the current situation of the road and look into it.

#### **Spring Hill Pipe Replacement-**

Ms. Van Dyke told the Board that she got the completed survey plan from Aston. Mr. Day and her were going to meet at the site the following morning to determine what inlets were needed. She thought that all but one of the inlets could be stock and that only one would have to be a custom box. Once the boxes are quoted her and Mr. Day can provide a cost estimate for the Board to approve. She talked about a few existing pipes from the property owners that will need to get piped. There is one pipe that will be difficult to pipe and it may have to discharge across the ground and be directed with a swale to the inlet. Mr. Masemore reminded her to make sure

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the water would still flow normally.

### **1194 Huffs Church Barrels-**

Ms. Van Dyke reported no response from PENNDOT.

### **Arborist / Grant-**

Ms. Van Dyke stated that she and Ms. Dexter are scheduled to have a meeting with a representative for the tree grant

### **2020 Tollgate-**

Mr. Masemore asked Ms. Van Dyke if she was aware of a well being drilled on the property and its proximity to the septic tank. Ms. Van Dyke said she would look into it and see if everything was up to code and would ask the Preservation Board and Berks Nature for lists of the preserved properties in the township.

### **BUILDING INSPECTOR and ZONING OFFICER REPORT**

The Board reviewed a copy of the Building Inspector's and Zoning Officer's report for January 2023.

### **SEWAGE ENFORCEMENT OFFICER –**

The Board reviewed a copy of the Sewage Enforcement Officer's report for December 2023.

### **SOLICITER**

#### **Act 537 Plan-**

Mr. Orlando reported that Ms. Van Dyke and Mr. Ebert and him had a meeting and sorted out more details and a list of Questions to address and a list of possible affected properties, as well as an outline the framework for the formal agreement.

#### **Greenhouse Lane**

Mr. Membrino made a motion and Mr. Masemore seconded to authorize the Board of Supervisors to sign the Improvements Agreement and Storm Water Maintenance Agreement for the Greenhouse Lane Property owned by William and Erin Young. Motion Carried.

### **UNFINISHED BUSINESS**

#### **Seisholtzville Temporary Banner**

Mr. Membrino made a motion and Mr. Masemore seconded to authorize waiving the \$90.00 fee for the Seisholtzville Fire Company Banner permit permitting two temporary banners. Motion Carried.

### **NEW BUSINESS**

#### **Motion to accept the 2022 Annual Audit.**

Mr. Membrino made a motion and Mr. Masemore seconded to authorize to accept the 2022 Annual Audit completed by Barbara Akins. Motion Carried.

### **COMMENT FROM THE BOARD** - None

### **PUBLIC COMMENT** –

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Mr. Kerchner asked the board why the township couldn't just repair Camp Mensch Mill Road and was wondering who was allowing or not allowing the road repairs. Mr. Membrino noted that DEP was the entity they were unable to get in touch with for them to look at the area to allow construction because of the streambank that had moved over the years and was now in conflict with the road. Ms. Van Dyke also commented that not going through the proper procedures could result in fines and possibly having to rip out the road. Mr. Kerchner suggested they look into applying to the county for ARP money to fix infrastructure for the road.

Mr. Membrino made a motion and Mr. Masemore seconded to Approve Ms. Van Dyke submitting to the county if there are available funds from the county for possible aid for Camp Mensch Mill Road. Motion Carried.

There being no further business, Mr. Membrino made a motion to adjourn, seconded by Mr. Masemore. All were in favor. Motion carried. Meeting adjourned at 8:16 p.m.

Respectfully Submitted

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Louisa Masemore, Assistant Secretary/Treasurer