

HEREFORD TOWNSHIP BOARD OF SUPERVISORS

April 15, 2025

The regular meeting of the Hereford Township Board of Supervisors was held in person at the municipal building and via Zoom. Those present were Supervisors John Membrino, Keith Masemore, Karla Dexter and Secretary Hannah Edwards.

Guests: Harold Albitz, Stephanie McCann, Bryan Leets, Mark Levensgood, Cliff Kerchner, Matthew Lorish and Dean Marks.

Zoom: Tom O'Connor and Candace Perry

Mr. Membrino called the meeting to order at 7:30 p.m.

Minutes

Mr. Membrino made a motion to approve the April 1, 2025 meeting minutes. Mr. Masemore second this motion. All in favor, motion passed.

Payment of Bills and Approval of the Treasurer's Report

Mr. Membrino made a motion and Ms. Dexter second to pay the bills and approve the Treasurer Report. All members voted in favor. Motion passed.

Personal Appearances – No Report

Fire Companies

Seisholtzville Fire Company- Mrs. McCann reported 26 calls for the year, 14 of those calls being recorded for the month of April. She reported 2 of those calls being daytime fail to respond, Mr. Masemore asked of those 14 calls what all was responded physically. Mr. Leets stepped in and helped explain the breakdown which then concluded Seisholtzville did not actually respond physically to any calls due to failing to respond for daytime and recalls.

Hereford Fire Company- Mr. Marks reported 12 calls for the month of April along with completing 8 calls for 4-15-25 between trees down, lines on fire and Stein Road accident. Mr. Marks also wanted to address the board about the issue with a resident on St. Peters Road. He was curious if the board would approve of having a letter created from the township to inform the residents of the safety protocol for burning, and how much it cost in resources to have fire department equipment being transported out there for something that could be controlled. Mr. Masemore recommended having Ms. Edwards type up a formal letter to the residents explaining the situation and helping them with any burning they have in the future. Mr. Membrino also asked the fire departments to provide a list of dates in the past year of the amount of reported dispatch calls that were received.

Seisholtzville Fire Police – Mrs. McCann did not have anything to report.

Hereford Fire Police – Mr. Albitz reported Hereford Fire police will be assisting with the fishing rodeo this year, along with the 1st Friday events down in East Greenville. He also mentioned they

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will be assisting East Greenville with their annual 4th of July fireworks show.

Bally Ambulance – Mrs. Sullivan reported 19 calls for the month of April, with 354 calls for the first quarter, she mentioned that was equal to last year call match with only being 2 calls short. Mrs. Sullivan also reported the PA Senate is working on passing the House Bill 1152 which will set a standardized fee schedule for commercial insurance payments at 350% of Medicare rate. The Ambulance also received a grant from OSFC for \$15,000.00 along with United Way donating \$10,000.00 for the year 2025. She also reported Q1 budget vs Actual balance sheet is attached for review along with 2024 Financial Audit.

Emergency Management – Mr. Leets reported two trainings that he completed. One was for initial damage reporting and the other was FEMA training for IS-922 which is applications of GIS for emergency management. He also received his certificate for municipal assistance from the PA emergency Management Agency.

Recreation Committee – No report

Environmental Advisory Committee – No report

State Police Report

Report 117 calls for the month of March.

Unfinished Business –

1. Park Survey – Grant Opportunities – Update on FB post and feedback
 - a. Mrs. Edwards mentioned the post on Fb will end April 25th, she will then email Jennifer the updated information. The information gathered from the community states:
 - i. Community Park is utilized the most
 - ii. Playground, Walking and Basketball courts are used the most
 - iii. Request for updates: plug in for electric, updated swings, dog run, walking path improvements, roller hockey, soccer nets, pavilion lights and pickle ball court.
2. Wittman’s 373 Hunter Forge – repayment agreement (Mrs. Dexter Comments) – we already received John and Keith
 - a. Mr. Membrino mentioned discussing with Mr. Orlando and Ms. McConnell what would be the best plan of action. If the township files a lien on the estate it will cost a lot more than what is actually requested in a refund to the township. The township records show Mr. Wittman still owed \$757.14 before the repayment agreement was completed.

New Business

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1. Approve Hereford Fire Police to assist Borough of East Greenville with their annual Memorial Day Parade on May 26, 2025.
 - a. Mr. Membrino made a motion to approve Hereford Fire Police to assist East Greenville Borough with their annual Memorial Day Parade on May 26, 2025. Mrs. Dexter second this motion. All in favor, motion passed.
2. Conversation about Burn Ban – to be placed back in affect? CURRENTLY not in a burn ban
 - a. Mr. Membrino asked the fire departments their thoughts on the current situation with no burn ban in place, Mr. Marks mentioned he thought the township would be fine continuing the no burn ban in place. In conclusion Hereford Township will continue to NOT be in a burn ban as of 4-15-2025.
3. Conversation – Truck purchase after email break down sent
 - a. Mr. Masemore mentioned it was on the agenda to continue the conversation, so it is not forgotten. Mrs. Dexter had a question moving forward: 1. Can the sterling go up for sale? Mr. Membrino mentioned it is not a good idea as if the truck delivery takes us into the winter months, we will be short-handed in vehicles for plowing. Mr. Membrino mentioned he didn't see the township receiving the truck until the earliest guess would be the 4th quarter so with that said we can discuss during the budget meetings if we want to purchase right out or go the route of getting a loan.

Miscellaneous Correspondence and Additional Information

1. Next board meeting will be held on May 6, 2025 at 7:30pm
2. Reminder Office will be closed May 9 2025
3. Reminder office will be closed Good Friday and Easter Monday
4. Reminder office WILL BE OPEN Friday May 16, 2025 from 7am – 3pm
5. Reminder Tax Collecting days are posted on the door and FB

PUBLIC COMMENT –

There being no further business, Mr. Membrino made a motion to adjourn, seconded by Mr. Masemore. All were in favor. Motion carried. The meeting was adjourned at 8:15 p.m.

Respectfully Submitted

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—
Hannah Edwards, Secretary/Treasurer