

**HEREFORD TOWNSHIP BOARD OF SUPERVISORS**  
**MINUTES**  
**November 3, 2020**

Due to the COVID-19 Pandemic the regular meeting of the Hereford Township Board of Supervisors was held via Zoom and in person. Those present were Supervisors John Membrino, Keith Masemore, Karla Dexter, Secretary Norann Warmkessel, Assistant Secretary Louisa Masemore, Engineer Jennifer McConnell, Resident Peter Masemore and Harlan Snyder. On Zoom attendees Solicitor Eugene Orlando, Irene Frick from Hereford Estates, and Candace Perry, reporter from the Town & Country.

Mr. Membrino called the regular meeting of the Board of Supervisors at 7:30 p.m.

**Minutes**

Mr. Membrino made a motion and Mr. Masemore seconded to approve the minutes of the October 20, 2020 regular meeting and budget meetings. All were in favor. Motion carried.

**Payment of Bills**

Mr. Membrino made a motion and Mr. Masemore seconded to pay the bills. All were in favor. Motion carried.

**WORK CREW REPORT**

The road crew has been working on replacing road signage, cleaning pipes, and marking their location, fixing washouts, grading dirt roads, mowing township road, and getting ready for snow season. The biggest challenge was preparing for the Zoning Hearing Board meeting in the garage October 19<sup>th</sup>.

**ENGINEER**

**Camp Mensch Mill Road**

The Engineer noted that she and Jeff will be checking elevations to complete the cost estimates

**Stove Road**

The Engineer provided revised maps and noted the biggest issue is the easements that are needed to complete the project. It was suggested that the property owner cover the cost of the easement recordings and the Road Crew would do the work.

**Hunter Forge Road**

The court appearance is set for Friday and will continue as the Zoning Officer believes that not enough work was completed and would possibly not be due to the weather changing.

**SEWAGE ENFORCEMENT OFFICER**

**SEO Report**

The Board reviewed a copy of the SEO report for October 2020

**BUILDING INSPECTOR**

The Board reviewed a copy of the Building Inspectors report for October 2020

Mr. Membrino asked if there was anything else for Ms. VanDyke in any of her capacities. There were none.

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**SOLICITOR**

**The Solicitor attended via Zoom**

**Cunningham TDR agreement**

The Recorder of Deeds is satisfied with the form of the deed and tentative closing could happen next week.

**WAWA**

The Development agreement is up to the developer to continue.

**1904 Tollgate Road Land Development Plan**

The agreements have been received for the Board to sign and the Engineer will follow up concerning the Letter of Credit.

**Habitats of Hope LLC**

The Solicitor will attend the hearings to defend the Zoning Ordinance and would like the Board to consider using the Bar Association's Mediation program which would bring the interested parties to the table to reach a consensus. The fee to cover the mediation would be \$1100 and a \$275 non-refundable fee for one session

Mr. Masemore made a motion and Ms. Dexter seconded to authorize the Solicitor to notify the parties involved of the willingness of the Board of Supervisors to participate in the use of the mediator and that Hereford Township would not cover the cost for the mediator unless split by all parties. All were in favor. Motion carried.

The Solicitor noted that the Federal Fair Housing Law needs to be discussed in an executive meeting to be held via Zoom sometime before the next Habitats of Hope LLC Zoning Hearing scheduled for November 16<sup>th</sup>.

**ACT 537 Plan**

The Secretary noted that the third letter has been sent out and the mailing list had many errors that elevated the cost.

Mr. Membrino asked if there was anything else for the Solicitor. There was none.

**Secretary Report**

The Secretary reported that the primary use of the extra time in the office is work on the budget for final approval at the next meeting.

**UNFINISHED BUSINESS**

No Unfinished business

**NEW BUSINESS**

**Randy & Louise Fegely Special Exception application**

An application has been received as passed on the Zoning Hearing Board.

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**PUBLIC COMMENT**

No public comment

The next regular and budget meetings will be held via Zoom and in person on November 17, 2020 at 7:30 PM

There being no further business, the meeting was adjourned on the motion of Mr. Membrino and seconded by Mr. Masemore. All were in favor. Motion carried.

Respectfully submitted,

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Norann L. Warmkessel, Secretary