



# Hereford Township

Berks County, Pennsylvania

3131 Seisholtzville Road

Macungie PA18062

Main: (610)-845-2929 – Fax: (610)-845-0616

Website: [www.herefordtownship.org](http://www.herefordtownship.org)

### Official Use Only

Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_

Permit Fee: **to be assessed by the inspector at the time application is approved.**

Payment Type: \_\_\_\_\_ Amount Received: \_\_\_\_\_ Date Received: \_\_\_\_\_

Zoning Permit No.: \_\_\_\_\_ Building Permit No.: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Tax Parcel No.: \_\_\_\_\_

Date sent to BC Assessment Office: \_\_\_\_\_ Sent by: \_\_\_\_\_

A NON-REFUNDABLE fee of \$100.00 will be applied to this permit. A deposit against total permit fee is required at the time of application to partially cover the administrative expenses involved in application processing. This deposit is NON-REFUNDABLE. However, the deposit will be applied against the total permit fee at the time the balance of the permit is made by the applicant. Permits are not considered issued until all fees are paid. All pending permits will expire and new applications will be required if the permit is not paid for and issued within 180 days from the date approved and signed by the zoning enforcement officer.

**\*\*Notice to Applicants:** Information on this form is public information and may be accessed by third parties in accordance with and subject to the requirements of the "Open Records Law"

Is there a legal reason your information should not be shared with a third party agency or available for public inspection:  Yes  No — If yes, please explain: \_\_\_\_\_

## Mechanical, Electrical and Plumbing Permit

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Address: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contractor: \_\_\_\_\_

Official Registration # of Contractor: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Cell No.: \_\_\_\_\_

Address: \_\_\_\_\_

Estimated Cost: \_\_\_\_\_

### Please complete workers' compensation insurance form

**NOTE:** To verify a contractor's registration number, visit the Pennsylvania Office of Attorney General's website at [www.attorneygeneral.gov](http://www.attorneygeneral.gov) or call toll free 1-888-520-6680

I hereby certify that the information hereon and herewith is true and correct to the best of my knowledge.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Owner's Signature** (if other than applicant): \_\_\_\_\_ **Date:** \_\_\_\_\_

**Check appropriate box:**  Mobile Home or Manufactured Dwelling  Single Family Dwelling  
 Two Family Dwelling  Apartment Building or Condominium  Addition or Alteration  
 Sewer Lateral  Water Lateral  Non-Residential Application: Specify: \_\_\_\_\_

**Scope of Work Description:** \_\_\_\_\_

**Please Note:** All applications must be accompanied by a floor plan drawing of the project.

- All application must be accompanied by Manufacturer's Specifications & Installation requirements.
- All commercial applications must be accompanied by completed plumbing drawings signed and sealed by a licensed architect or professional engineer.

### MUST SUBMIT FOUR (4) SETS OF PLANS

**Technicon Enterprises, Inc., II – Final Inspection Required – Call (610) 286-1622**

Inspections Required: (\$80.00 for each Inspection required)

Rough Mechanical  Final Mechanical  Rough Plumbing  Underslab Plumbing  
 Final Plumbing  Electric Service  Electric Rough  Electric Final  
 Sprinkler Hydrostatic Test  Final Sprinkler

Code Enforcement Officer: \_\_\_\_\_ Date Permit Approved: \_\_\_\_\_

Inspection Approved  Inspection Disapproved Inspection Date: \_\_\_\_\_

**(Technicon Enterprises, Inc., II – Please return Inspection information upon completion)**

**When scheduling inspections, the contractor must ensure he has completed all items necessary for the inspection. Should the Building Inspector/Zoning Officer be required to make additional inspections, a fee of \$80.00 will be due to defray the cost of the inspection. The entire fee must be paid prior to the inspection. The fee is paid to the Municipality.**