

## HEREFORD TOWNSHIP BOARD OF SUPERVISORS

June 18, 2024

The regular meeting of the Hereford Township Board of Supervisors was held in person at the municipal building and via Zoom. Those present were Supervisors John Membrino, Keith Masemore, Karla Dexter and Secretary Hannah Edwards.

Guests: Harold Albitz, Matt Lorish, Irene Donovan, Stephanie McCann, Bryan Leets, Duane Bortz, Dean Marks, Cliff Kerchner and Josh Borowski

Zoom: Tom O'Connor and Candace Perry

Mr. Membrino called the meeting to order at 7:30 p.m.

### **Minutes**

Mr. Membrino made a motion to approve the June 4, 2024 meeting minutes Ms. Dexter seconded the motion. All in favor, motion passed.

### **Payment of Bills and Approval of the Treasurer's Report**

Mr. Membrino made a motion and Ms. Dexter seconded to pay the bills and approve the Treasurer Report. All members voted in favor. Motion passed.

**Personal Appearances** – No Report

### **Fire Companies**

**Seisholtzville Fire Company-** Mrs. Leets reported there were 10 calls for the month of June, 1 day call that the fire department responded to. The fire department is also hosting their annual chicken bbq on June 29, 2024.

**Hereford Fire Company-** Mr. Marks reported June was a busy month for the fire department. Hereford Fire Department assisted Washington Township on a devastating house fire. They also reported residents from Washington Township made a donation to Hereford Fire Department as a "thank you" for saving their house as they were the residents next door to the house that caught fire.

**Seisholtzville Fire Police** – No report.

**Hereford Fire Police** – Mr. Albitz reported the Fire Police will be assisting East Greenville Borough with their annual firework show on July 4, 2024 and their First Friday Events for the year of 2024, those dates are every first Friday between May 3<sup>rd</sup> and October 4<sup>th</sup>. The fire police will also be assisting road traffic with Huff's Church annual picnic at the end of July.

**Bally Ambulance** – Mr. Membrino mentioned the Bally Ambulance municipal report is up on the desk for anyone who wishes to view the report.

**Emergency Management** – No report

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**Recreation Committee – No report**

**Environmental Advisory Committee – No report**

## **State Police Report**

The report shows 68 calls.

**Unfinished Business – No report**

## **New Business**

1. Approve the Application of Bryan Leets- Who is applying for the Emergency Management Coordinator of Hereford Township.
  - a. Mr. Membrino made a motion to accept the application of Mr. Leets who is applying for the Emergency Management Coordinator position of Hereford Township. Mr. Masemore seconded the motion. All in favor, motion passed.
    - i. Mr. Membrino also wanted to acknowledge the vast experience that Mr. Leets resume showed. He feels his knowledge would be a great fit for both fire departments when they need assistance.
2. Adopted Resolution 2024-10 (Approval of Chris Day as the power of attorney for the sale of the 1998 New Holland 9030E Bi-Directional Tractor)
  - a. Mr. Membrino made a motion to approve Mr. Day as the power of attorney for the sale of the New Holland Tactor regarding proper documentation being signed and transferring the title. Mr. Masemore seconded the motion. All in favor, motion passed.
3. Approve Hereford Township Fire Police assisting Hereford Elementary School on Wednesday, August 21st, 2024. Back to School Night which is scheduled for students and their families to visit the school from 5:30-7:00PM.
  - a. Mr. Membrino made a motion to accept Hereford Fire Police request to assist Hereford Elementary School with their Back-to-School night on August 21<sup>st</sup> from 5:30pm to 7:00pm. Ms. Dexter seconded this motion. All in favor, motion passed.
4. Kate's Place Subdivision Time Extension to June 14, 2025
  - a. Mr. Membrino made a motion to accept Kates Place Subdivision Time Extension requested by All County and Association Inc. to June 14, 2025. Ms. Dexter seconded the motion. All in favor, motion passed.
5. 2987 Seisholtzville Road – authorization to withdrawal citations if payment of enforcement costs is received by June 21, 2024 since property is cleaned up

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- a. Mr. Membrino made a motion to authorize the acceptance to withdrawal the citations at 2987 Seisholtzville Road upon full payment of enforcement cost are received by June 21, 2024. Ms. Dexter seconded this motion. All in favor, motion passed.
6. Approve 82 St Peters Road - Extension of time to July 8, 2024 to complete clean up
  - a. Mr Membrino made a motion to approve the 82 St. Peters Road extension time to July 8, 2024 in regards to the conversation Mr. Haller from Technicon had with the residents in order to get all the necessary items cleaned up from the property. Mr. Masemore seconded this motion. All in favor, motion passed.
7. Adopt Resolution 2024-11 (approval of Chris Day as the power of attorney to purchase new municipal plates for the township loader)
  - a. Mr. Membrino made a motion to appoint Mr. Day as the power of attorney for Hereford Township in regard to ordering and purchasing new township municipal plates for the loader. Mr. Masemore seconded this motion. All in favor, motion passed.

### **Miscellaneous Correspondence and Additional Information**

1. Mr. Lorish presented a concern that the Hungarian Club events are extending 12pm during the summer and the noise is becoming a concern. He wanted to talk to the board in hopes that something could be done to address this concern. Mr. Membrino mentioned the township would reach out to Mr. Haller from Technicon and see if he can contact the owners on the request presented at the meeting.
2. Mulberry Hill Road and Huff Church Road has a washed-out pothole that needs to be filled in, Residents are concerned the hole will end up being too deep and a vehicle will get stuck. Mr. Membrino mentioned this hole was filled before but will ask that Ms. Edwards touches base with Mr. Day on this concern. Penn Dot has filled this hole and the past and there will be a request from the Township to see if it can be refilled.

### **Executive session:**

1. Mr. Membrino called an executive session at 7:50pm to discuss a personnel issue
2. Mr. Membrino called the executive meeting out of session at 8:32pm
3. The executive session consisted of Mr. Membrino, Mr. Masemore, Ms. Dexter and partial Ms. Edwards
4. The Board of Supervisors decided not to take any action at this time.

### **PUBLIC COMMENT** - None

There being no further business, Mr. Membrino made a motion to adjourn, seconded by Mr.

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Masemore. All were in favor. Motion carried. The meeting adjourned at 8:40 p.m.

Respectfully Submitted

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Hannah Edwards, Secretary/Treasurer