

HEREFORD TOWNSHIP BOARD OF SUPERVISORS

March 18, 2025

The regular meeting of the Hereford Township Board of Supervisors was held in person at the municipal building and via Zoom. Those present were Supervisors John Membrino, Keith Masemore, Karla Dexter and Secretary Hannah Edwards.

Guests: Harold Albitz, Eric Miller, Jennifer Sacks, Stephanie McCann, Bryan Leets, Mark Levengood, Cliff Kerchner, Matthew Lorish, Josh Borowski and Dean Marks.

Zoom: Patrica Ihlenfeld, Tom O'Connor, Irene Donovan and Candace Perry

Mr. Membrino called the meeting to order at 7:30 p.m.

Minutes

Mr. Membrino made a motion to approve the March 4, 2025 meeting minutes. Mr. Masemore second this motion. Mrs. Dexter abstains her vote for being absent. All in favor, motion passed.

Payment of Bills and Approval of the Treasurer's Report

Mr. Membrino made a motion and Ms. Dexter second to pay the bills and approve the Treasurer Report. All members voted in favor. Motion passed.

Personal Appearances – No Report

Fire Companies

Hereford Fire Company- Mr. Borowski reported 18 calls for the month of February, he also wanted to mention that the Resolution that was presented to him was reviewed, and he is in an agreeance with the document. Mr. Membrino mentioned it would be best to have the checks sent directly to the individuals vs sending a bulk check to the fire department for their distribution. Mr. Borowski also mentioned putting a burn ban in place, he recommended addressing the burn ban every board meeting until the board and fire department feel it is sustainable weather permitting to drop the ban.

Mr. Membrino made a motion to place Hereford Township in a open wide burn ban effective immediately. This burn band will be set in place until the next board meeting on April 1, 2025, where they will re-evaluate the situation. Mr. Masemore second this motion. All in favor, motion passed.

Seisholtzville Fire Company- Mrs. Sacks reported 24 calls for the month of February. EMR call was completed for some of the members on Sunday and Wednesday for 8 hours. They also signed up for Hazmat refresher class. They also are pleased to announce Bryan Leets as the Lieutenant for the fire department.

Hereford Fire Police – Mr. Albitz reported the new 2025 roster for the Hereford Fire Police along with assisting the Annual Fishing Rodeo in May. They also will be attending the first Friday events and the 4th of July fireworks.

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Seisholtzville Fire Police – Mrs. Sacks reported someone from Huff Church Picnic reached out to them requesting assistance with parking, she recommended reaching out to the township to get board approval then they would be able to assist.

Bally Ambulance – Mr. Membrino mentioned Hereford had 19 calls for the month of February, he also stated Hereford had 44 calls for the year to date in 2025 compared to 39 for the 2024 year. Memberships and donations continue to come in, blank forms are available at the station

Emergency Management – Mr. Leets reported two trainings that he completed. One was for volunteer organizations active in disaster and the second was IS-26 Guide to points of distribution.

Recreation Committee – No report

Environmental Advisory Committee – No report

State Police Report

Report 115 calls for the month of February.

Unfinished Business – No report

New Business

1. Action to rent Port A John from Potty Time Port A Pots – quote in packet
 - a. Mr. Membrino made a motion to rent a Port a Pot from Potty Time LLC for the time frame of April 1st through October 31st in the amount of \$100 a month with biweekly cleaning, one time delivery fee of \$25.00. Mr. Masemore second this motion. All in favor motion passed.
2. Approve Resolution 2025-07 “*INCENTIVE PROGRAM WHICH WILL PROVIDE STIPEND PAYMENTS TO QUALIFIED VOLUNTEER FIREFIGHTERS*”
 - a. *Mr. Membrino made a motion to approve Resolution 2025-07 “Incentive program which will provide stipend payments to qualified volunteer firefighters” Mrs. Dexter second this motion. All in favor, motion passed.*
3. *Conversation about Pending Ordinance Amendment – K. Dexter opinion*
 - a. *Mrs. Dexter mentioned she is okay with the group moving forward in the pending ordinance and she will have her working conversation at the PC meeting.*
4. *Conversation about Hereford Township Park diagram – provided in packet (Preferred Layout)*
 - a. *The BOS made a unanimous decision to choose Alternative A diagram for the new pickle ball court up at the township park. Mr. Membrino mentioned to Ms. Edwards to share the information with Ms. McConnell. Mrs. Dexter did mention*

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she likes how the Alternative A diagram also does not infringe on anything already placed near the court – Example (merry go round)

Miscellaneous Correspondence and Additional Information

1. Next board meeting will be held on April 1, 2025 at 7:30pm
2. Reminder Office will be closed May 9 2025
3. Reminder office will be closed Good Friday and Easter Monday
4. Reminder office WILL BE OPEN Friday May 16, 2025 from 7am – 3pm

PUBLIC COMMENT –

1. Mr. Marks presented the group with the Hereford Volunteer Firefighters relief association financial statement.
2. Mrs. Dexter mentioned holding a conversation next board meeting about ordering filing cabinets for the garage. Municibid would be a good place to investigate what the selling rate for used ones would cost.

There being no further business, Mr. Membrino made a motion to adjourn, seconded by Mr. Masemore. All were in favor. Motion carried. The meeting was adjourned at 8:15 p.m.

Respectfully Submitted

–
Hannah Edwards, Secretary/Treasurer