

# HEREFORD TOWNSHIP BOARD OF SUPERVISORS

August 6, 2024

The regular meeting of the Hereford Township Board of Supervisors was held in person at the municipal building and via Zoom. Those present were Supervisors John Membrino, Keith Masemore, Karla Dexter, Township Engineer Jennifer McConnell of Technicon Enterprises Inc. II, Solicitor Eugene Orlando Jr., and Secretary Hannah Edwards.

Guests: Albert Ciccarone, Rich Zazo, Cliff Kerchner, Steve Smith, Mark Levensgood, Irene Donovan and Tom O'Connor

Zoom: Candace Perry

Mr. Membrino called the meeting to order at 7:30 p.m.

## Minutes

Mr. Membrino made a motion and Mr. Masemore seconded to approve the July 23, 2024 BOS minutes. All were in favor. Motion carried.

## Payment of Bills

Mr. Membrino made a motion and Mr. Masemore seconded to approve the payment of the bills. All were in favor. Motion carried.

Personal Appearances – No Report

## WORK CREW REPORT

Mr. Masemore reported the work crew replaced pipes on Pilgert Road, mowed state and township roads. The township road crew also milled Melon School Lane and paved Melon School Lane. They milled Stone Road, Orchard Road, Hert Lane and Long Lane. The road crew paved Stone Road, Orchard Road, Hert Lane and Long Lane. The township also mowed and trimmed Tollgate and Community Park.

## ENGINEER

### *1. Camp Mensch Mill Road – Design update*

Ms. McConnell mentioned she is working to get things in line for grant applications in early 2025.

### *2. Building Inspector / Zoning Report & Complaint Update*

Mr. Haller has been following up on the complaints; the building inspector report and zoning report were printed for the board's view. Notices of violation were sent out, to have the complaints brought to people's attention. Below are the outstanding code enforcement properties:

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2954 Seisholtzville Road- trailer, shed without permit, burning of hazardous materials. Ms. McConnell mentioned the resident has executed the payment agreement and the resident is to pay on or before the 15<sup>th</sup> of every month. The complaint about the hazardous burning was received and Mr. Haller reached out the resident about the complaint and explained items that were described cannot be burned and to be cogitative that Technicon will be recording and noticing all illegal burns.

3187 Seisholtzville Road – Condition of house / yard

Ms. McConnell mentioned that the DJs office indicated they need a formal request from Gene's office to send a certified copy. Once the judgement is filed, Technicon plans to conduct another round of NOV's. Mr. Orlando wants to continue NOV's so the judge is aware this is a continuous issue.

Deer Hill Road –

Ms. McConnell confirms the residents did cut back additional plantings to the 3ft requirement height. The residents confirmed the rest of the requested cut back along the wall will take place once they return from vacation. The residents did raise continued concerns over speeding and near accidents on Deer Hill and the need for traffic calming measures. Ms. McConnell did confirm they purchased the pedestrian warning signs but the owners say there are still incidents. They mentioned getting the speed limit changed to a slower speed, which Ms. McConnell said would require a traffic study which will result in a cost from the township. Owners also suggested changing the painted street lines as an awareness for drivers. A present resident mentioned when you pass another car on that road, mirrors will hit or your side swiping your car and ruining your paint. The BOS raised continued concerns about the metal posts that are along the road and whether vegetation will continue to be trimmed to the required heights which are continued safety concerns and if residents want Township to take additional measures then they should be willing to clear the entire right-of-way.

3. Sewage Enforcement Officer Report -

Document was printed for the board, Ms. McConnell mentioned if there are any questions to please reach out to the office.

4. LSA Grant – Playground

Ms. McConnell mentioned some feedback was received from the recreational committee and Hereford Estates. Parks and Rec would like to see primary colors or green and browns, structures for all ages (not just 5-12) along with swings including a baby swing and ADA accessibility. From the MHP, received comments of needing structures for ages 5-12 with no enclosed slides are requested as they get to hot, minimal tunnels due to bees and monkey bars. Ms. McConnell provided the BOS with a packet of some options to consider and would request a few price quotes for equipment meeting the requested specifications.

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5. Discuss retracting proposal approval from Bachman's Roofing for the maintenance building roof.

Mr. Membrino made a motion to retract the bid proposal from Bachman's Roofing in the amount of \$29,750.00 that was approved at the July 9<sup>th</sup> board meeting due to Bachman withdrawing their original proposal due to a typo. Ms. Dexter second this motion. All in favor, motion passed.

6. Bob White Road potential vacation

Ms. McConnell mentioned there was a request from a resident on Bob White Road for the Township to vacate the portion of road from the Cloud 9 driveway to the end of the road. She talked with Mr. Orlando about the legal process and Mr. Day about a turnaround and Mr. Day wanted to create a cul-de-sac turn around at the cloud 9 driveway. To vacate the road, there would need to be a survey to establish a right of way and easement area, a deed of dedication prepared as well as an ordinance adoption requiring advertisement/hearing unless there is only one owner involved. PENNDOT liquid fuel maps shows the road funds will be decreased due to the vacation of certain parts of the road length. Mr. Masemore asked the resident what his thoughts were moving forward if he was still interested in perusing the set-up agreement. The resident is still in agreement and mentioned he is open to the township using some of his property as a turnaround location. He doesn't want to interrupt the kennel and their business, but he is very open to the vacating process. Ms. McConnell to prepare an estimate of the costs involved in the process.

### SOLICITOR

#### **Act 537 Plan:**

Mr. Orlando mentioned the sewer consultant, the Engineer, and the Solicitor have been working on refining the sewage development credit ordinance language which will be in a similar format to the TDR program in our existing Zoning Ordinance – an initial draft was provided to the BOS for them to provide any initial comments. Gene also wanted to acknowledge all the hard work and commitment Ms. McConnell has put into this group work, she has done all the main stream documentation and that really has allowed the group to continue their efforts in coming up with a resolution. Mr. Orlando indicated that the goal remains to provide sewage conveyance and capacity to the Township to address the existing sewage needs of the Township as required by the State as part of the 537 plan.

### Secretary Report

Ms. Edwards mentioned projects to be completed are: Review and organize files, working on July reconciliation, working on 2025 meeting dates, 2024 interest updates, working on old permits that need to be contacted and filed, charging Longswamp fuel for the month of June and B. Leets documents from EMC Berks.

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Ms. Edwards mentioned projects that are completed: Pavilion post for August is completed and up to date, July building permit for the census is complete, Q2 reports are complete, CC resolutions completed for Ms. Edwards request, cleaned from office area, printed all documents for the PC group for the August meeting.

## Unfinished Business – No report

## New Business

1. Approve yard sale application for Mrs. Stitt at 367 Hunter Forge Road on 8-10-24 through 8-11-24 and 8-31-24 through 9-1-24.
  - a. Mr. Membrino made a motion to accept Mrs. Stitt yard sale applications for the dates noted above. Mr. Masemore seconded the motion. All in favor, motion passed.
2. Approve Resolution 2024-12 which is adopting officers for the Hereford Township Business Credit Card Account.
  - a. Mr. Membrino made a motion to approve the request for the Chairman and Ms. Edwards as officers for the Hereford Township Business Credit Card Account. Ms. Dexter second this motion. All in favor, motion passed.

## Executive Session

1. Discuss zoning amendments related to the 537 plan and establishment of sewer authority.
  - a. The BOS decided to dispense this meeting.

## Miscellaneous Correspondence and additional information –

Next board meeting will be held on 8-20-24 at 7:30pm

Email regarding speeding and traffic calming on Deer Hill Road

- This was talked about prior to this line item and notes are in the engineer section

## PUBLIC COMMENT

Resident from PC wanted to bring up a discussion about the Route 100 and wawa intersection. There is concern of the accidents that can take place of drivers turning left into the wawa on gravel pike. Drivers are making illegal left turns along with 18 wheelers and with that comes blocked lane, and potential road rage incidents to make the light. There was a suggestion about have a sign placed on route 100 telling the drivers the main entrance on route 100 into wawa is down north more on route 100, the current sign is knocked down and needs to be replaced. There is discussion that the “pork chop” needs more attention either yellow poles, or signs that say do not enter. Also recommendation “pork chop” be built up higher more. Ms. McConnell is going to send out a letter to Penn Dot with these concerns.

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There being no further business, Mr. Membrino made a motion to adjourn, seconded by Mr. Masemore. All were in favor. Motion carried. The meeting was adjourned at 8:40 p.m.

Respectfully Submitted

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Hannah Edwards, Secretary/Treasurer