

## HEREFORD TOWNSHIP BOARD OF SUPERVISORS

September 7, 2021

Due to the COVID-19 Pandemic the regular meeting of the Hereford Township Board of Supervisors was held both in-person and on Zoom. Those presents were Supervisors John Membrino, Keith Masemore, Karla Dexter, Secretary Norann Warmkessel, Assistant Secretary Louisa Masemore, Engineer Jennifer Van Dyke, Solicitor Eugene Orlando, Irene Donovan, Mr. Caryl Pettijohn, Mr. Chad Quinton, Mr. Glen Greenawald and Ms. Rosemary Greenawald, Ms. Pam Geisinger, Mr. Kenneth V. Mann, Mr. Tom O'Connor, and Mr. Albert Ciccarone. Those attending on Zoom were, Jeffery Ney, and Candace Perry.

The Ordinance Hearing for the Tree Hazard Ordinance 2021-001 started at 7:30 pm.

Mr. Membrino called the meeting to order at 7:34 PM

### **MINUTES**

Mr. Membrino made a motion and Ms. Dexter seconded approving the August 17<sup>th</sup> regular meeting minutes with the correction to the spelling of Ms. Renea Flexer. All were in favor. Motion carried.

### **PAYMENT OF BILLS**

Mr. Membrino made a motion and Mr. Masemore seconded to pay the bills and approve the Treasurer's report. All were in favor. Motion carried.

### **PERSONAL APPEARANCES**

There were no personal appearances.

### **WORK CREW REPORT**

The crew has been working on the base repair of Pine Tree and Orthaus roads for the upcoming seal coat. There were also many washouts from recent storms that needed repair. Mr. Membrino questioned the billing for Rockland Township for the man and equipment hours for their paving project. The Treasurer noted that as soon as the information is available from Rockland an invoice will be sent. A recent Co-op meeting was held where the major discussion was that of the purchase of a new, larger paver. Representatives of Rockland Township and Tipton Borough Council attended as well. At this time, Tipton Borough Council representative could not commit as their September meeting is not until the 12<sup>th</sup>. They will notify if they participate in the purchase of the paver. The cost is estimated to be around \$300,000 and will be divided three or four ways. There is also the sale of the current paver, which was purchased by Longswamp, and Hereford would offset the payment on the new paver for the first year.

### **ENGINEER**

#### **Camp Mensch Mill Road**

As the surveyor has been ill, they are hoping that the survey will take place within the next week. When the base survey is complete options can be reviewed.

#### **WAWA**

PA road improvements and retention basins have been completed. When questioned about the traffic issues in the area, the Engineer noted that lanes had to be closed to complete the work. As for the heavy rains, workers were on sight to change the Inlet protection filter bags.

### **ZONING**

It was noted that the camper limiting sight distance at Old Mill Road has been removed. A letter has been sent to the property owner on Huffs Church Rd that needs mowing.

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### **SEWAGE ENFORCEMENT OFFICER**

The Board reviewed the Sewage Enforcement Officer's report for August 2021.

### **BUILDING INSPECTOR**

#### **Building Inspector's Report**

The Board reviewed the Building Inspector's report for August 2021.

### **SOLICITOR**

#### **Ordinance 2021-01**

The Solicitor noted that the Ordinance 2021-01 has been completed and questioned if the board wished to act to adopt the Ordinance.

Mr. Membrino made a motion and Mr. Masemore seconded to adopt Resolution 2021-01 Tree Hazards. All were in favor. Motion carried.

The Solicitor noted that the Zoning Hearing Board members must be appointed by Resolution. The Secretary will prepare for the next meeting.

**Act 537 Update** - The Solicitor is not getting a response to his emails to Fred Ebert and hoped that one of the Board members could reach out to him.

**Park Ordinance** – The Secretary and Solicitor had a discussion this morning and the Ordinance should be complete until next meeting.

**Brown Subdivision** – The Solicitor had a discussion with the attorney for the developer. The Realtor would like to proceed with planting the trees but has been refused. He noted to the attorney that they discussed earlier that the trees would be planted in September, and we are in September. No action was taken.

### **SECRETARY REPORT**

The Park Ordinance is almost complete, the Budget process is progressing, the American Rescue Funds have been received, the Auditors are being prodded to meet, the Air Conditioning in the meeting had to be repaired.

Ms. Masemore is waiting for more information from other townships on the employee handbook revision and the Co-op meeting preparation and minutes.

Several applications have been received for the road crew positions though most are too far away or do not have all the qualifications needed.

### **UNFINISHED BUSINESS**

#### **Hollyberry Road Ash Trees**

Mr. Membrino reported that the dollar amount of the quote requires entering the format bidding process. Mr. Membrino made a motion and Ms. Dexter seconded to authorize the Engineer to prepare a draft of a bid for the tree removal. All were in favor. Motion carried.

### **NEW BUSINESS**

#### **PA DOT Winter Maintenance Agreement**

The agreement for the next five years has been received. The Secretary suggested that it be discussed at the budget meeting with the Road Superintendent in attendance to comment as well.

### **PUBLIC COMMENT**

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Mr. Albert Ciccarone reported that he lost several healthy trees during the recent storms. This creates a dangerous situation along our roads. The Ordinance will assist with the issue.

Mr. Lowell Seip presented a petition with 302 signatures requesting that Camp Mensch Mill Road be opened as soon as possible. The Board and Engineer explained that the issues with the stream bed all relate to the COVID pandemic. DEP is not doing site meetings and the surveyor was ill with COVID so that delayed that process as well. Mr. Membrino recommended that he contact the local state representatives as they are usually more connected to the departments that need to act to keep the project moving along. The Secretary will provide Mr. Seip with the contact information for Senator Mensch and Representative Mackenzie.

There being no further business, Mr. Membrino made a motion and Mr. Masemore seconded to adjourn at 8:29 PM. All were in favor. Motion carried.

Respectfully Submitted,

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Louisa Masemore, Assistant Secretary