

HEREFORD TOWNSHIP BOARD OF SUPERVISORS

October 4, 2022

The regular meeting of the Hereford Township Board of Supervisors was held in person at the Municipal Building and via Zoom. Those present were Supervisors John Membrino, Keith Masemore, Karla Dexter, Township Engineer Jennifer VanDyke of Technicon Enterprises Inc. II, Township Solicitor Eugene Orlando Jr. of Orlando Law Offices, Secretary/Treasurer Diane Hollenbach,

Guests: Rose Greenawalt, Caryl Pettijohn, Mary and Bryon Young

Guests on Zoom: Tom O'Connor, Candace Perry

Mr. Membrino called the meeting to order at 7:30 p.m.

Minutes

Mr. Membrino made a motion and Ms. Dexter seconded approving the September 20, 2022 regular and budget meeting minutes. All were in favor. Motion carried.

Payment of Bills and Approval of the Treasurer's Report

Mr. Membrino made a motion and Mr. Masemore seconded to pay the bills and approve the Treasurer's bill list. All were in favor. Motion carried.

Personal Appearances – Mary Young wished to discuss the Environmental Advisory Council's role in the dangerous tree issue and suggested waiting until the matter came up later in the agenda.

WORK CREW REPORT

Mr. Masemore reported the road crew paved in Topton Borough. The lift arrived for the Hollyberry Road tree removal project. The roadcrew will also paint lines on the newly paved roads.

ENGINEER

Spring Hill Road Stormwater Project – Ms. VanDyke sent a conceptual layout to Mr. Day and is estimating that the Spring Hill Road project will cost \$20,000. An easement is needed with a legal description, and she should have a cost proposal for a survey for the next meeting. This project is scheduled for the spring but there is one custom inlet that will need to be ordered in advance.

Camp Mensch Mill Bridge – Ms. VanDyke reported that a conceptual design is being worked on and there may be grant opportunities to help pay for the bridge repair.

SEWAGE ENFORCEMENT OFFICER

The Board reviewed a copy of the SEO report for September 2022.

BUILDING INSPECTOR and ZONING OFFICER REPORT

The Board reviewed a copy of the Building Inspector's and Zoning Officer's report for September 2022.

SOLICITER

Act 537 Plan Update – Mr. Orlando reported that he and Mr. Ebert met to create a framework for the agreement that has long term functionality and can be approved by the Pennsylvania Department of Environmental Protection. Sample agreements from other municipalities are being viewed. There was also a working group meeting. Mr. Nielson is looking at additional engineering assistance.

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Arborist Contract

Mr. Orlando suggested the Board, or a committee of a Board member and the professionals meet with the arborist to discuss the contract. Mary Young of Old Mill Road felt that the discussion with the arborist should take place in a public meeting. Bryon Young of Old Mill Road told the Board that the neighborhood group's number one concern seems to be the liability of having the trees marked and asked if the Board's intention is to finish the identification of the dead trees in the other two quadrants. Mr. Membrino stated that if the Supervisors' want to get public funding for the tree removal, they need to know how many dead trees there are and where the trees are to create a request for proposals which will provide a cost the bond counsel can use to secure the public funding. For this reason, the Board of Supervisors want the arborist to finish his work. Ms. VanDyke spoke about GPS tags instead of red paint. The GPS tag could be removed from the database once the tree was taken down. Ms. Young suggested that the arborist can take a sample and get a close estimate without doing a tree inventory.

Since time is of the essence, the Board consensus was that the engineer and Ms. Dexter should meet with the arborist to discuss his concerns and the contract.

SECRETARIES REPORT

Ms. Hollenbach provided the Board with a written report. The Rau variance was continued until October 19th. Most of the month was spent on the budget and the final numbers that were missing are coming in and the budget should be complete by the next meeting. A response was received from Penn DOT refusing to install a four way stop at Huffs Church, Hunter Forge and Dale Roads. Ms. VanDyke will contact LTAP for suggestions about signage. In October, the office will be working on a list provided by Berks County 911 to help with identifying addresses that possibly have more than one dwelling unit or a dwelling unit and a business for the County's upgrade to Nextgen911.

UNFINISHED BUSINESS

Appointments to the Environmental Advisory Council

Ms. Young stated that the EAC will hold a meeting Monday, October 10th at 7 p.m. She attended the neighborhood group meeting and invited them to the EAC meeting. Bob Bolen has been looking for grants. There are three vacancies on the EAC, and Mr. Bolen should have been reappointed at the beginning of this year.

Mr. Masemore made a motion and Ms. Dexter seconded to appoint Robert Bolen to the Environmental Advisory Council with his term expiring 12/31/2024. All were in favor. Motion passed.

Mr. Masemore made a motion and Ms. Dexter seconded to appoint Matt Spangenberg to the Environmental Advisory Council with his term expiring 12/31/2022. All were in favor. Motion passed.

Mr. Masemore made a motion and Ms. Dexter seconded to appoint Larry Iampietro to the Environmental Advisory Council with his term expiring 12/31/2023. All were in favor. Motion passed.

Ms. Dexter made a motion and Mr. Masemore seconded to appoint Bryon Young to the Environmental Advisory Council with his term expiring 12/31/2024. All were in favor. Motion passed.

Dangerous Tree Discussion

Ms. Dexter stated that the Board thought the EAC could produce educational materials on ash trees and a "Do you know campaign" to inform the public about the danger of the dead trees. Ms. Young stated that there is concern among the residents about the trees in the electric lines and arborists need

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to be certified to work around electric lines. Caryl Pettijohn of Hollyberry Road stated that Pennsylvania has received six million dollars in infrastructure money, and someone needs to be talk to the legislators in Harrisburg. Mr. Young asked if the township participated in a statewide forum. Ms. Young stated that the ash tree issue is not new news in Harrisburg, and they have known about the emerald ash borer for ten years. Mr. Young asked if there was anyway to void the markings on the trees since the ordinance had been rescinded and if doing nothing was an option. Ms. Dexter was concerned that the dead trees were a safety issue and people had been injured on Conrad Road by falling tree limbs. Mr. Young felt the EAC could come up with a recommendation.

NEW BUSINESS

Fire Police for East Greenville Halloween Parade

Mr. Membrino made a motion and Mr. Masemore seconded to authorize Fire Police assistance to the East Greenville Fire Police at the UPV Halloween Parade on October 23, 2022. All were in favor. Motion passed.

Young Subdivision

Mr. Membrino made a motion and Ms. Dexter seconded to authorize the supervisors to sign the final Young Subdivision Plans and the recreation agreement. All were in favor. Motion passed.

Berks County Dog License Agent Agreement

Mr. Membrino made a motion and Mr. Masemore seconded to authorize the Chairman to sign the Independent Contractor agreement with the County of Berks to allow Hereford Township to issue dog licenses. All were in favor. Motion passed.

PUBLIC COMMENT - none

There being no further business, Mr. Membrino made a motion to adjourn, seconded by Mr. Masemore. All were in favor. Motion carried. Meeting adjourned at 8:28 p.m.

Respectfully Submitted

Diane Hollenbach, Secretary/Treasurer