

HEREFORD TOWNSHIP BOARD OF SUPERVISORS

January 4, 2021

Due to the COVID-19 Pandemic the regular meeting of the Hereford Township Board of Supervisors was held via Zoom and in person. Those present were Supervisors John Membrino, Keith Masemore, Karla Dexter, Assistant Secretary Louisa Masemore, Engineer Jennifer McConnell, Solicitor Eugene Orlando. On Zoom attendees: Secretary Norann Warmkessel, Irene Frick from Hereford Estates, Thomas O'Connor from Berks Properties, and Candace Perry, reporter from the Town & Country.

Mr. Membrino called the meeting to order at 7:30 PM

Minutes

Mr. Membrino made a motion and Ms. Dexter seconded approving the December 15th regular meeting minutes. All were in favor. Motion carried.

Payment of Bills

Mr. Membrino made a motion and Mr. Masemore seconded to pay the bills and approve the Treasurer's report. All were in favor. Motion carried.

Resolution 2021-04 Fee schedules

Mr. Membrino made a motion and Ms. Dexter seconded approving Resolution 2021-04 setting the fee schedule for 2021. All were in favor. Motion carried.

PERSONAL APPEARANCES

There were no personal appearances.

WORK CREW REPORT

The work crew report was reviewed, and Mr. Masemore noted the great condition of our roadways during and after the storms last week. The Secretary reported that additional piping is being ordered for Five Points Rd and work is progressing.

Engineer

Camp Mensch Mill Rd

DEP is needing a cross-section of the area. The Engineer will set up a meeting in early spring field meeting with all parties.

39 Old Company Rd

Per the drawings from the file and the aerial view, the exterior seems the same and the sewage records show that it was approved for 3 bedrooms, but the listing notes 4. More information to follow.

Bear Foot Lane properties

A new NOV will be issued as a new fence and teepee have appeared without permits and hopefully this time, the complainant will provide testimony.

SEWAGE ENFORCEMENT OFFICER

Resolution #20201-05

Mr. Membrino made a motion and Ms. Dexter seconded adopting Resolution #2021-05 setting the SEO fees for 2021. All were in favor. Motion carried.

SEO Report

The Board reviewed a copy of the SEO report for December 2020.

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BUILDING INSPECTOR

Resolution #2021-06

Mr. Membrino made a motion and Ms. Dexter seconded adopting Resolution #2021-06 setting the building permit fees for 2021. All were in favor. Motion carried.

Building Inspector's Report

The Board reviewed the Building Inspector's report for December 2020.

Solicitor

Act 537 Plan – A meeting with Ebert Engineering is scheduled for the January 19th meeting. A future meeting with the working group with the full board would be necessary.

Habitats of Hope Zoning

The Findings of Fact will be submitted by the end of the week.

Secretaries Report

The Secretary reported on the duties performed during December.

Preparing for New Year and preparing for the audit on January 11th.

Phone system quotes have been received but would not like to act on until the quote is received from Yaskowski.

UNFINISHED BUSINESS

Employee Handbook

The Employee Handbook needs updating, and the board would like the Secretary to review and include a section for hourly office employees as well as road crew hours.

NEW BUSINESS

No new business

PUBLIC COMMENT

There being no further business, Mr. Membrino made a motion and Mr. Masemore seconded to adjourn at 8:00 PM. All were in favor. Motion carried.

Respectfully Submitted,

Norann Warmkessel, Secretary