

HEREFORD TOWNSHIP BOARD OF SUPERVISORS

September 16, 2025

The regular meeting of the Hereford Township Board of Supervisors was held in person at the municipal building and via Zoom. Those present were Supervisors John Membrino, Albert Ciccarone and Secretary Hannah Edwards.

Mrs. Dexter was not in attendance

Guests: Mr. Albitz, Mr. Bortz, Mr. Marks, Mr. Miller, Irene Donovan, Mr. Levensgood, Mr. Groff, Bryan Leets, Mr. Harper, Josh Borowski and Matt Lorish

Zoom: Candace Perry, Tom O'Connor

Mr. Membrino called the meeting to order at 7:30 p.m.

Mr. Membrino would like to welcome our newest board of supervisors' member Albert Ciccarone. He currently serves on the planning committee and is a familiar face around the township.

Minutes

Approval of the minutes of September 2, 2025 BOS meeting minutes

Mr. Membrino tabled this approval for the next BOS meeting due to Mrs. Dexter not being present.

Payment of Bills and Approval of the Treasurer's Report

Mr. Membrino made a motion and Mr. Ciccarone second to pay the bills and approve the Treasurer Report. All in favor, motion passed.

Personal Appearances – No Report

Fire Companies

Seisholtzville Fire Company- Mr. Miller reported Mrs. Sacks emailed over the call list, he mentioned there is no financial yet since the meeting had to be moved to Wednesday 17th. There is a bingo event on Saturday the 20th and car cruise is next week.

Hereford Fire Company- Mr. Borowski, reported 14 calls for the month. Mr. Marks reported he finally got the lines and poles laying down near estates handled thanks to the senator office. He also reported that the fund drive documents will be mailed out for the month of October, if you do not receive any, please reach out to the township office for a copy. They also had 5 guys attend the pipeline safety class last month.

Seisholtzville Fire Police – Mr. Miller didn't have anything to report

Hereford Fire Police – Mr. Albitz reported Hereford Fire police will be assisting with the 1st Friday events down in East Greenville. They will also be assisting Hereford Elementary for their 2026 new year school events along with multiple Halloween Parades coming up.

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Bally Ambulance – Mike reported:

23 calls for the month of August

175 calls year to date

News: overall call volume stays consistent, looking for opportunities to increase staffing during times for peak call volume, 2025-2026 fire grant application opens on September 5th

Emergency Management – Mr. Leets reported one training for the month of August

August 27th – attended the Berks County Training on Radiological Awareness

Recreation Committee – No report

Environmental Advisory Committee – No report

State Police Report

Report 51 calls for the month of August.

Unfinished Business

New Business

1. Approve Security Release for 1904 Tollgate Road regarding the Temporary Hoop Structure Security of \$3,450.00, release of these funds will be contingent upon the invoice that was emailed out on 9-10-25.
 - a. Mr. Membrino made a motion to approve the security release of 1904 Tollgate Road regarding the Temporary Hoop Structure of \$3450.00, once all township funds are paid in full. Mr. Ciccarone second this motion. All in favor, motion passed.
2. Resolution 2025-14 for LSA Berks Grant Application for Camp Mensch Mill Culvert Replacement
 - a. Mr. Membrino made a motion to approve resolution 2025-14 for the LSA Berks Grant Application for the Camp Mensch Mill Culvert Replacement/ Mr. Ciccarone second this motion. All in favor, motion passed.

Miscellaneous Correspondence and Additional Information

1. Next board meeting will be held on October 7, 2025 at 7:30pm

PUBLIC COMMENT –

Mr. Albitz reported a lot of electric poles on Huff Church Road are being replaced. He believes they are placing higher ones down the strip. The phone companies are also replacing their lines with the poles.

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Budget Meeting

1. Hannah provided 2026 meeting dates; her goal is to have them approved to be published in the paper for the October 21st board meeting – all dates were approved
2. Mr. Membrino question – the body installation from Kutz is over \$103,000.00 that needs to be added into the budget for a line item
3. Planned on adding a new line item for the bridge inspection – 438.45 (Road contracted services)
4. Conversation about millings and delivery charge for 2026
5. Rental conversation – if we want to continue to rent for a port a potty
6. Star Road – Is that in the plan for updating, needs to be brought up with Chris at the next meeting
7. Fire Department – what we are looking at number wise for 2026, the last two years it was \$43,000.00 split
8. Capital Equipment – Roller was in conversation for purchase, will need a number \$
9. Bally Ambulance increase conversation – last couple years for \$8500.00, there was conversation about a large increase
10. Payroll conversation – emailed, needs to have a executive session for discussion
11. Auditor – will need to search and hire a new contracted auditor for 2026, Hannah is working on quotes

There being no further business, Mr. Membrino made a motion to adjourn, seconded by Mr. Ciccarone. All were in favor. Motion carried. The meeting was adjourned at 8:45 p.m.

Respectfully Submitted

Hannah Edwards, Secretary/Treasurer