The regular meeting of the Hereford Township Board of Supervisors was held in person at the municipal building and via Zoom. Those present were Supervisors John Membrino, Keith Masemore, Karla Dexter, Secretary Hannah Edwards.

Guests: Harold Albitz, Eric Miller, Jennifer Sacks, Matt Lorish, Mark Levengood, Dean Marks, and Josh Borowski

Zoom: Tom O’Connor, Candace Perry, Irene from Hereford Estates and Walter Schmidt

Mr. Membrino called the meeting to order at 7:30 p.m.

**Minutes**

Mr. Membrino made a motion and Ms. Dexter seconded to accept the January 2, 2024 minutes.

All were in favor. Motion carried.

**Payment of Bills and Approval of the Treasurer’s Report**

Mr. Membrino made a motion and Mr. Masemore seconded to pay the bills and approve the Treasurer’s report. All members voted in favor. Motion carried.

**Personal Appearances** – No Report

**Fire Companies**

**Seisholtzville Fire Company**- Mrs. Sacks reported the fire department responded to 182 calls for the year of 2023. There were 9 calls for the month of December, 3 of those calls were re-called, 3 EMS calls and 3 unable to respond. Mrs. Sacks also reported their fund raiser event “75th Annual Car Show” will be postponed until May. Mr. Membrino asked if Seisholtzville will be attending the safety committee meeting over at Longswamp Township when they come up with a make-up date. Mrs. Sacks assured the board that they will be attending that meeting.

**Hereford Fire Company**- Mr. Borowski reported the fire department responded to 17 calls for the month of December, he mentioned it was a busy month. Mr. Borowski is noticing a lot more motor vehicle accidents are occurring. He also provided the incident report for the end of the year for 2023. No changes have been made for the contact information from the fire department for staff.

**Hereford Fire Police** –The fire police will be assisting Hereford Elementary school with 2 events in the next couple months. There will be a sweetheart dance in February and a book bingo in March.

**Seisholtzville Fire Police** – Mrs. Sacks reported there was one member who took the fire police class, once he is done with the program, they will have him sworn into the Seisholtzville Fire Police.

**Bally Ambulance** – No Report

**Emergency Management** – No report

**Recreation Committee** – No report

**Environmental Advisory Committee** – Mr. Membrino mentioned meeting minutes are available for anyone who would like to review them.

**State Police Report**

The report shows 36 calls.

**Unfinished Business**

1. Traffic Light Generator Conversation – Mr. Marks wanted to address the board and confirm what was spoken about in a prior meeting about the fire department using the generator when the power at the traffic light on Route 100 and Route 29 is not working. Mr. Membrino communicated with the township solicitor in the last board meeting regarding this concern. The township solicitor stated the fire department would be covered in an insurance covered situation, but he still recommends calling and notifying dispatch of the situation. Mr. Membrino said responding to a scene with no dispatch could be a liability concern. Mr. Membrino stated the best protocol would be to follow the procedure of calling the incident into dispatch.

**New Business**

1. Community Fish and Game are requesting Hereford Fire Police assistance with traffic on May 19, 2024 from 9:00am – 3:00pm. Location in the area of Hill Road and Tollgate Road.
   1. Mr. Membrino made a motion to approve Hereford Fire Police to assist with Community Fish and Game requesting assistance on May 19, 2024. Ms. Dexter second this motion. All in favor, motion passed.
2. Community Fish and Game requesting the use of Tollgate Eco Park on Saturday May 18, 2024 and Sunday May 19, 2024 to hold their annual Children Fishing Contest
   1. Mr. Membrino made a motion to grant Community Fish and Game the use of Eco Park on May 18 and May 19 for their annual Children Fishing Contest. Ms. Dexter second the motion. All in favor, motion passed.
3. Motion to approve the release recommendation in the amount of $191,108.85 for the improvements and maintenance security of the HRES Hereford responsible work at the Wawa conditioned upon any final invoices being paid.
   1. Mr. Membrino made a motion to approve the release of the funds for the maintenance improvements at Wawa upon all invoices paid before the release. Ms. Dexter second this motion. All in favor, motion passed.
4. Motion to approve the release recommendation in the amount of $79,653.34 for the maintenance security at Wawa. All final invoices are to be paid in full before the release is granted.
   1. Mr. Membrino made a motion to approve the maintenance security for Wawa upon all final invoices being paid. Mr. Masemore second the motion. All in favor, motion passed.
5. Appoint Celia Kocher as a member of the Hereford Fire Police.
   1. Mr. Membrino made a motion to appoint Celia Kocher as a member of the Hereford Fire Police. Mr. Masemore second the motion. All in favor, motion passed.

**Miscellaneous Correspondence and Additional Information**

**PUBLIC COMMENT**

There being no further business, Mr. Membrino made a motion to adjourn, seconded by Mr. Masemore. All were in favor. Motion carried. The meeting adjourned at 8:03 p.m.

Respectfully Submitted

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Hannah Edwards, Secretary/Treasurer